SANT GADGE BABA AMRAVATI UNIVERSITY, AMRAVATI

No.: _____ Dt.: ____ / ____ / 2026

To,
The President / Secretary / Principal,
All Colleges Affiliated to
Sant Gadge Baba Amravati University, Amravati
(including Autonomous Colleges, wherever applicable)

Subject: Submission of proposal for approval of Selection Committee proceedings for appointment of Teachers in Colleges – Revised Proformas in view of the Government Resolution dated 31.08.2026, Under UGC purview/AICTE purview to whom UGC Applicable

Reference:

1. UGC Notification / Regulations dated **18.07.2018** and subsequent applicable amendments.
2. Government Resolution, Higher & Technical Education Department, dated **08.03.2019**, No. Misc-2018/C.R.56/18/UNI-1. (Direction No. 08/2019 main)
3. Government Resolution / Corrigendum dated **10.05.2019** and SGBAU Direction No. 14/2019.
4. SGBAU Direction No. 08/2019 and other applicable Directions concerning recruitment of Teachers and other Academic Staff.
5. Government Resolution dated **05.03.2024** concerning amendments to the applicable minimum qualification framework pursuant to UGC amendments.
6. Government Resolution No. **HTED-E-No. 967350/2025-MHT-(HE-5), dated 31.08.2026**, concerning recruitment of Assistant Professors in non-government aided senior colleges affiliated to State Public Universities.
7. Government Resolution No. संकिर्ण-२०१९/प्र.क्र. ९४/१९/विशि-१, दि. ११ एप्रिल, २०२२
8. Government letter No.न्याय-२०२६/ई१८१३४६६/ विशि- १, दि. ०६.११.२०२६

Sir / Madam,

The University has issued Directions and prescribed proformas from time to time regarding minimum qualifications, Selection Committee Meeting Proceedings and submission of proposals for approval of appointments of Teachers and other Academic Staff in affiliated Colleges. In view of the aforesaid Government Resolution dated 31.08.2026 and the applicable amendments to the UGC Regulations, the existing proformas relating to recruitment and submission of proposals for approval of Selection Committee proceedings have been revised / updated.

The revised proformas are intended to ensure proper documentation and compliance at each stage of the recruitment process, particularly with regard to eligibility verification, shortlisting, interview assessment, Selection Committee proceedings and final order of merit.

The Colleges are therefore requested to strictly use the revised proformas now enclosed herewith for recruitment proposals and to ensure that the information furnished therein is complete, accurate and supported by the relevant records. The revised proformas shall be applicable to the respective categories of posts / institutions to the extent governed by the UGC framework and the applicable Government Resolutions / University Directions.

All previous formats to the extent to the formats under this letter stand repealed.

Yours faithfully,

Deputy Registrar (Collegiate)
Sant Gadge Baba Amravati University,
Amravati.

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SANT GADGE BABA AMRAVATI UNIVERSITY, AMRAVATI

For all Colleges under UGC and AICTE Courses (Aided / Unaided)

SUBMISSION OF PROPOSAL TO UNIVERSITY FOR APPROVAL OF THE TEACHERS

(i.e. Asstt. Professor, College Librarian, Director of Physical Education & Sports OR Asstt. Professor, Associate Professor, Professor, Asstt. Librarian (AL-10), Asstt. Director of Physical Education & Sports (AL-10) under AICTE Courses)

To,

Deputy Registrar (Collegiate)
Sant Gadge Baba Amravati University,
Amravati.

SUBJECT: SUBMISSION OF PROPOSAL TO UNIVERSITY FOR APPROVAL OF THE TEACHERS

References:

1. UGC Notification / Regulations dated 18.07.2018 and applicable amendments.
2. Government Resolution, Higher & Technical Education Department, dated 08.03.2019 (Misc-2018/C.R.56/18/UNI-1).
3. Government Resolution / Corrigendum dated 10.05.2019 and SGBAU Direction No. 14/2019.
4. SGBAU Direction No. 08/2019 – implementation of UGC Regulations, 2018 relating to revision of pay scales, minimum qualifications and recruitment of teachers and other academic staff in Universities/Colleges.
5. SGBAU Direction No. 17/2019 – Self-Assessment Proforma-cum-Score Sheets / API-PBAS framework under UGC Regulations, 2018, wherever applicable to the recruitment/assessment record.
6. SGBAU Direction No. 23/2024 – Addendum to Direction No. 08/2019 read with Direction No. 14/2019 concerning the UGC Regulations, 2018 framework.
7. Government Resolution dated 05.03.2024 concerning amendments to the applicable minimum qualification framework pursuant to UGC amendments.
8. Government Resolution No. HTED-E-No. 967350/2025-MHT-(HE-5), dated 31.08.2026 – recruitment of Assistant Professors in non-government aided senior colleges affiliated to State Public Universities.
9. Government Resolution No. संकिर्ण-२०१९/प्र.क्र. ९४/१९/विशि-१, दि. ११ एप्रिल, २०२२

Applicability note: *Direction No. 50/2019 (AICTE) and Directions No. 6/2022 & 4/2023 (Social Work / Social Welfare colleges) are not included in this UGC-college reference list unless the particular post/institution is governed by those frameworks.*

Sir/Madam,

In view of the subject and references cited above, kindly consider the following compliance regarding recruitment of the teachers in the society. All applicable proformas (8/2/2026, 8/3/2026, 8/4/2026, 8/4A/2026, 8/4B/2026, 8/4C/2026, 8/5/2026, 8/6/2026, 8/7/2026, 8/8/2026,) are furnished with this document.

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Particulars of Proposal

Name of College / Institution	(i) (ii) Minority OR Non- Minority (iii) (status) : Autonomous	**Name of Management**	
Post		**Subject / Branch**	
Advertisement No. & Date		**No. of Posts**	
Aided / Unaided		**Reservation / Roster Point**	
Date of Selection Committee		**Place**	

CHECK-LIST – Documents / Proformas to accompany the proposal

Sr.	Document / Record	Yes/No
1	Proposal for approval of the Selection Committee.(Minutes)	
2	Certificate by President / Secretary / Principal.	
3	Advertisement for appointment of Teacher.	
4	Form of application / List received.	
5	Complete list of ALL applicants.	
6	Applicant-wise shortlisting score sheet.	
7	Criteria / proportion adopted for shortlisting.	
8	Proof of publication of shortlisting criteria / proportion.	
9	List of candidates shortlisted for interview.	
10	Proof of publication of shortlisted candidates. (Web-site)	
11	List of candidates called for interview.	
12	Candidates' attendance sheet.	
13	University-prescribed Interview Marking Proforma.	
14	Selection Committee constitution and report.	
15	Final recommendation / order of merit.	
16	CCTV Recording Certificate.	
17	Qualification / category / experience certificates.	
18	Any other Supporting Documents	1. _____ 2. _____ 3. _____ 4. _____ 5. _____
19	Last date of Application is taken to assess the qualifications / conditions.	6.

Declaration: The proposal and accompanying records have been prepared with reference to the applicable UGC Regulations, Government Resolutions and SGBAU statutory provisions, including the Government Resolution dated 31.08.2026.

Date:

Signature of Principal/Secretary/President

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SANT GADGE BABA AMRAVATI UNIVERSITY, AMRAVATI

Proforma No. SGBAU/8/2/2026

CERTIFICATE

(To be given by the President / Secretary / Principal alongwith the proposal for approval of Teacher)

(i.e. Asstt. Professor, College Librarian, Director of Physical Education & Sports OR Asstt. Professor, Associate Professor, Professor, Asstt. Librarian (AL-10), Asstt. Director of Physical Education & Sports (AL-10) under AICTE Courses)

CERTIFICATE / DECLARATIONS

S.N.	Particular	Yes / No
1.	That the Selection Committee was constituted under the applicable Direction and in accordance with the provisions of Direction No. 08/2019 read with Direction No. 14/2019, Govt. of Maharashtra GR 31.08.2026 – HTED-E-No. 967350/2025-MHT-(HE-5) and other applicable SGBAU Directions on UGC Regulations, 2018, as the case may be.	
2.	That no unauthorised person was allowed in the Selection Committee meeting.	
3.	That only eligible candidates were called for interview and that all call letters were eligible sent to the candidates by Speed Post / by the prescribed mode.	
4.	That the statement of candidates who applied for the post and those who were called for interview was prepared and placed before the members of the Selection Committee.	
5.	That the approved advertisement published in newspapers / on the prescribed platform was brought to the notice in documentary form of the Selection Committee.	
6.	That caste/category certificates, wherever applicable, of the candidates have been verified and found correct.	
7.	That, in the event of not selecting the candidate giving preference, the reasons for such decision have been recorded by the Selection Committee.	
8.	That the certificates for Qualifications, NET/SET/SLET, Ph.D. and other claimed qualifications, wherever applicable, have been verified and authenticated from the issuing authority / official record, with a view to avoid withdrawal of approval.	
9.	That the Government Resolution dated 11 April 2022 and the prescribed SGBAU proformas / criteria applicable to the post have been followed while giving recommendation for appointment by the Selection Committee.	
10.	That all applications received against the advertised post have been duly considered and candidates have been shortlisted for interview strictly in accordance with UGC Regulations, 2018, Appendix-II, Table 3B and the applicable Government Resolutions.	
11.	That the complete list of all applicants, including applicants who were not shortlisted, together with the marks awarded to each applicant under the prescribed shortlisting procedure, has been prepared and submitted to Sant Gadge Baba Amravati University.	
12.	That the criteria / proportion adopted for shortlisting candidates for interview was published on the official website of the College / Institution and the list of shortlisted	

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	candidates was also published on the official website.	
13.	That the candidates called for interview were duly shortlisted under the prescribed procedure and that the applicable reservation requirements were taken into account.	
14.	That the interview was conducted in accordance with the interview marking criteria / marking proforma prescribed by Sant Gadge Baba Amravati University and the applicable statutory provisions.	
15.	Attested Xerox Copies of Marksheets, Certificates, Caste Certificates, Ph.D/NET/ SET Certificates etc. with Certificate of Registrar/ Dean in case of Ph.D holder of prior to 11 July, 2009.	
16.	That the complete interview proceedings were CCTV recorded and the recording has been preserved in accordance with the applicable Government Resolution.	
17.	That the complete recruitment record, including applications, shortlisting record, interview assessment, Selection Committee proceedings and supporting documents, is available for verification by the University.	
18.	That all information furnished in the proposal and accompanying documents is complete and correct to the best of our knowledge and official record.	
19.	That Selection Committee has recommended panel in order of preference wherever horizontal Reservation policy applicable having complied with Government policy vide circular संकिर्ण /२०२४/ई/ ७३२७५०/ विशि -१, No. dt. 29 Jan, 2024 r/w No. राघाओ/ २०२४/प्र.क्र. १४/१६- अ dt. 25 Jan, 2024 and University letter No. 20/BCC-27/2024 dt. 2 March, 2024.	

Final Certification

Certified that the recruitment process has been conducted transparently and in accordance with the applicable UGC Regulations, Government Resolutions and the directions / proformas prescribed by Sant Gadge Baba Amravati University, including the Government Resolution dated 31.08.2026.

Place:_____	**Name and Designation**	**Signature with Seal**
Date: _____	**Name: _____**	_____
	President / Secretary / Principal	_____

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SANT GADGE BABA AMRAVATI UNIVERSITY, AMRAVATI

Proforma No. SGBAU/8/3/2026

FORM OF APPROVAL FOR THE APPOINTMENT OF TEACHERS

(For Assistant Professor /Associate Professor /Professor / Librarian / Director of Physical Education & Sports under UGC and AICTE, as applicable)

1. Particulars of College / Post

Name of Society	_____	Name of College	(i) (ii) Minority / Non- Minority
Status	_____	College Type	Aided / Unaided/Minority/ Autonomous
Nature of Post	_____	Post Type	Permanent / Temporary / Other
Subject / Branch Sanctioned	_____	Academic Level	Asstt. Professor / Asso. Professor / Professor
Subject of the Candidate in PG	_____	Subject of the Candidate in PhD	_____
No. of Posts	_____	Advertisement No.	_____
Advertisement Date	_____	Roster / Point	_____
Category of Post	_____	Reservation	_____
Workload / Sanction	_____	Government NOC / Approval No.	_____

Nomenclature of the Post: Asstt. Professor / Librarian / Director of Physical Education & Sports

Nature of the Vacancy	Clear/Lien/Leave/FIP	Apex Body	UGC / AICTE
Interview Date	_____	Place	_____
Proposal Reference	_____	University Reference	_____

Name of the Candidate whose Approval is proposed: _____

Address of the Candidate: _____

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Qualification / Eligibility Verification

Examination / Qualification	Subject	Board / University	Year	Marks / %	Certificate Verified	Eligibility
H.S.C.						
B.A./B.Sc./B.Com. / Equivalent						
Post-Graduation						
M.Phil. (if applicable)						
Ph.D. (if applicable)						
NET / SET / SLET						
Other						

3. Applicable Qualification Verification References

UGC Regulations / Notification	18.07.2018 and applicable amendments
Maharashtra Government Resolution	08.03.2019
Maharashtra Government Resolution / Corrigendum	10.05.2019
Maharashtra Government Resolution	05.03.2024
Current Recruitment GR	31.08.2026 – HTED-E-No. 967350/2025-MHT-(HE-5)
Applicable SGBAU Direction(s)	_____

4. Reservation / Roster Verification

Reservation Category	_____	Roster Point	_____
Roster Register Reference	_____	Post Approved	Yes / No
Reservation Position Verified	Yes / No	Verified By	_____
Remarks	_____	Date	_____

5. Candidate Verification / Remarks

Candidate Name: _____ **Category:** _____

Caste: _____ Cast Certificate No: _____ Date: _____

Validity Certificate: Yes/ No If yes Validity Certificate No: _____ Date: _____

Valid NCL Certificate: Yes/ No If yes NCL Certificate No: _____ Date: _____

Application No.: _____ Date of Application received: _____

Candidate's PG: In the Same Subject / Allied Subject

Eligibility: Yes / No Reason / Remarks (if No): _____

Note: The eligibility section records prescribed qualifications. Shortlisting for interview is to be recorded separately under UGC Appendix-II, Table 3B.

Place:_____
Date: _____

Signature with Name, Designation and Seal
Principal/ Secretary/President

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SANT GADGE BABA AMRAVATI UNIVERSITY, AMRAVATI

For Colleges under UGC Courses

Proforma No. SGBAU/8/4/2026

(Non-Minority Status)

SELECTION COMMITTEE AND ITS REPORT

(See Direction No. 14/2019, 4/2023 or STATE GR dated 31st Aug 2026 whichever is applicable)

(Asstt. Professor/College Librarian/Director of Physical Education & Sports or Equivalent Level.)

The Selection Committee meeting was held on _____ at _____ to select the candidate for the post of _____ in (Subject) _____ for _____ category. The post was already advertised in (1) _____ dated _____ (2) _____ dated _____ News Papers.

Selection Committee

Sr. No.	Name of Persons on the Committee	Category / Clause of GR	Capacity on Committee	Signature
1	_____	(i) Chairperson (or his nominee from amongst the members of General Body of College.)	Chairperson	_____
2	_____	(ii) Principal of the College	Member	_____
3	_____	(iii) Head of Department or I/c. of the College in concerned subject	Member	_____
4	_____	(iv) (1) Vice Chancellor's Nominee	Member	_____
5	_____	(iv) (2) Vice Chancellor's Nominee	Subject Expert (Member)	_____
6	_____	(v) (1) Nominee of Chairperson of College (not connected with the College), out of panel of 5 Subject Experts recommended by Vice-Chancellor.	Subject Expert (Member)	_____
7	_____	(v) (2) Nominee of Chairperson of College (not connected with the College), out of panel of 5 Subject Experts recommended by Vice-Chancellor.	Subject Expert (Member)	_____
8	_____	(vi) An academician representing SC/ST/ OBC/ Minority/ Women/Differently abled category, nominated by Pro-Vice-Chancellor (if required)	Member	_____
(B)	_____	The Joint Director H.E. (If post is Grant-in-aid).	Member	_____

Note:- The Quorum for the meeting shall be five members of whom at least two shall be from out of three subject experts and Joint Director of HE or his nominee (if post is aided).

In all _____ applications were received against the advertisement and _____ candidates were called for interview by the college, out of which _____ candidates attended the interview. The Selection Committee has recommended following panel of selected candidates, in order of preference, for recruitment, after having duly complied with the Horizontal Policy of Government, vide Circular No. संकीर्ण २०२४/ई ७३२५५०/विशी-१, dt.29 Jan. 2024 r/w Government circular No. राधाओ २०२४/प्र.क्र. १४/१६-अ, dt. 25 Jan. 2024 and University letter No.20/BCC-27/2024, dated 2nd March 2024.

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COMPLIANCE of G.R. No. HTED-E-No. 967350/2025-MHT-(HE-5), dated 31 August 2026

1. The candidates called for interview were shortlisted in accordance with UGC Regulations, 2018, Appendix-II, Table 3B, as prescribed for shortlisting for interview.
2. The criteria/proportion adopted for calling candidates for interview, considering the applicable reservation requirements, was determined by the College/Institution and published on its website.
3. The list of shortlisted candidates was published on the College website and a copy was submitted to the University.
4. The complete list of all applicants, together with applicant-wise marks awarded under the prescribed shortlisting procedure, was submitted to the University for record and preservation.
5. The interview was conducted in accordance with the interview marking criteria/proforma prescribed by Sant Gadge Baba Amravati University.
6. The complete interview proceedings were CCTV recorded and the recording has been preserved for the prescribed period; where any complaint, objection, inquiry, court/legal/administrative proceeding exists, preservation shall continue until completion of the relevant proceeding.
7. Following candidates are recommended for selection as per order of Merit -

1. _____
2. _____
3. _____

Signature of Chairperson/Members of the Selection Committee :

1. Chairperson Signature	**2. (Sr.No.2)** Signature	**3. (Sr.No.3)** Signature	**4. (Sr.No.4)** Signature
5. (Sr.No.5) Signature	**6. (Sr.No.6)** Signature	**7. (Sr.No.7)** Signature	**8. (Sr.No.8)** Signature

B. Signature

Pro Vice Chancellor
Sant Gadge Baba
Amravati University,
Amravati

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SANT GADGE BABA AMRAVATI UNIVERSITY, AMRAVATI

For Colleges under UGC Courses

Proforma No. SGBAU/8/4(A)/2026

(Minority Status)

SELECTION COMMITTEE AND ITS REPORT

(See Direction No. 14/2019, 4/2023, State GR dated 31 August 2026 whichever is applicable)

(Asstt. Professor/College Librarian/Director of Physical Education & Sports or Equivalent Level.)

The Selection Committee meeting was held on _____ at _____ to select the candidate for the post of _____ in (Subject) _____ for _____ category. The post was already advertised in (1) _____ dated _____ (2) _____ dated _____ News Papers.

Selection Committee

Sr. No.	Name of Persons on the Committee	Category / Clause of GR	Capacity on Committee	Signature
1	_____	(i) Chairperson (or his nominee from amongst the members of General Body of College.)	Chairperson	_____
2	_____	(ii) Principal of the College	Member	_____
3	_____	(iii) Head of Department or I/c. of the College in concerned subject	Member	_____
[redacted]	_____	(iv) (1) Nominee of the Chairperson of the College, out of panel recommended by Vice-Chancellor.	Subject Expert (Member)	_____
5	_____	(iv) (2) Nominee of the Chairperson of the College, out of panel recommended by Vice-Chancellor.	Member	_____
6	_____	(v) (1) Nominee of Chairperson of College (not connected with the University) from panel of 5 subject experts recommended by Vice-Chancellor.	Subject Expert (Member)	_____
7	_____	(v) (2) Nominee of Chairperson of College (not connected with the University) from panel of 5 subject experts recommended by Vice-Chancellor.	Subject Expert (Member)	_____
8	_____	(vi) An academician representing SC/ST/OBC/Minority/Women/Differently abled category, nominated by Vice-Chancellor (if required)	Member	_____
(B)	_____	The Joint Director H.E. or his nominee (If post is Grant-in-aid).	Member	_____

Note :- The Quorum for the meeting shall be five members of whom at least two shall be from out of three subject experts and Joint Director of HE or his nominee (if post is aided).

[redacted] all _____ applications were received against the advertisement and _____ candidates were called for interview by the college, out of which _____ candidates attended the interview. The Selection Committee has recommended following panel of selected candidates, in order of preference, for recruitment.

COMPLIANCE — G.R. No. HTED-E-No. 967350/2025-MHT-(HE-5), dated 31 August 2026

1. The candidates called for interview were shortlisted in accordance with UGC Regulations, 2018, Appendix-II, Table 3B, as prescribed for shortlisting for interview.
2. The criteria/proportion adopted for calling candidates for interview, considering the applicable reservation requirements, was determined by the College/Institution and published on its website.
3. The list of shortlisted candidates was published on the College website and a copy was submitted to the University.
4. The complete list of all applicants, together with applicant-wise marks awarded under the prescribed shortlisting procedure, was submitted to the University for record and preservation.
5. The interview was conducted in accordance with the interview marking criteria/proforma prescribed by Sant Gadge Baba Amravati University.

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The complete interview proceedings were CCTV recorded and the recording has been preserved for the prescribed period; where any complaint, objection, inquiry, court/legal/administrative proceeding exists, preservation shall continue until completion of the relevant proceeding.

7. Following candidates are recommended for selection as per order of Merit -

1. _____
2. _____
3. _____

Signature of Chairperson/Members of the Selection Committee :

1. Chairperson Signature	**2. (Sr.No.2)** Signature	**3. (Sr.No.3)** Signature	**4. (Sr.No.4)** Signature
5. (Sr.No.5) Signature	**6. (Sr.No.6)** Signature	**7. (Sr.No.7)** Signature	**8. (Sr.No.8)** Signature

B. Signature

Pro Vice Chancellor
Sant Gadge Baba
Amravati University,
Amravati

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SANT GADGE BABA AMRAVATI UNIVERSITY, AMRAVATI

For Colleges under AICTE

Proforma No. SGBAU/8/4(B)/2026
(Non-Minority Status)

SELECTION COMMITTEE AND ITS REPORT

(See Direction No. 50/2019)

(Asstt. Professor/Asso. Professor/Professor/Asstt. Librarian (AL-10)/Asstt. Director of Physical Education & Sports (AL-10) or Equivalent Level.)

The Selection Committee meeting was held on _____ at _____ to select the candidate for the post (Unaided) of _____ in (Subject/Branch) _____ for _____ category The post was already advertised in (1) _____ dated _____ (2) _____ dated _____ News Papers

Selection Committee

Sr. No.	Name of Persons on the Committee	Category / Clause of GR (i to vi of GR)	Capacity on Committee	Signature
1	_____	(iv) Chairperson (or his nominee from amongst the members of General Body of College.)	Chairperson	____
2	_____	(v) Principal of the College	Member	____
3	_____	(vi) Head of Department or I/c. of the College in concerned subject	Member	____
4	_____	(iv) (1) Vice Chancellor's Nominee	Member	____
5	_____	(iv) (2) Vice Chancellor's Nominee	Subject Expert (Member)	____
6	_____	(v) (1) Nominee of Chairperson of College (not connected with the College), from panel of 5 Subject Experts recommended by Vice-Chancellor.	Subject Expert (Member)	____
7	_____	(3) Nominee of Chairperson of College (not connected with the College), from panel of 5 Subject Experts recommended by Vice-Chancellor.	Subject Expert (Member)	____
8	_____	(vi) An academician representing SC/ST/OBC/Minority/ Women/Differently abled category, nominated by Pro-Vice-Chancellor (if required)	Member	____
(B)	_____	The Joint Director T.E. or his nominee (If post is Grant-in-aid)	Member	____

Note :- The Quorum for the meeting shall be five members of whom at least two shall be from out of three subject experts and Joint Director of T.E. or his nominee (if post is aided).

In all _____ applications were received against the advertisement and _____ candidates were called for interview by the college, out of which _____ candidates attended the interview. The Selection Committee has recommended following panel of selected candidates, in order of preference, for recruitment, after having duly complied with the Horizontal Policy of Government, vide Circular No. _____ dt. 29 Jan. 2024 r/w Government circular No. _____ dt. 25 Jan. 2024 and University letter No. 20/BCC-27/2024, dated 2nd March 2024.

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owing candidates are recommended for selection as per order of Merit -

1. _____
2. _____
3. _____

Signature of Chairperson/Members of the Selection Committee :

1. Chairperson Signature	**2. (Sr.No.2)** Signature	**3. (Sr.No.3)** Signature	**4. (Sr.No.4)** Signature
5. (Sr.No.5) Signature	**6. (Sr.No.6)** Signature	**7. (Sr.No.7)** Signature	**8. (Sr.No.8)** Signature

B. Signature

Pro Vice Chancellor
Sant Gadge Baba
Amravati University,
Amravati

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SANT GADGE BABA AMRAVATI UNIVERSITY, AMRAVATI

For Colleges under AICTE

Proforma No. SGBAU/8/4(C)/2026
(Minority Status)

SELECTION COMMITTEE AND ITS REPORT

(See Direction No. 50/2019)

(Asstt. Professor/Asso. Professor/Professor/Asstt. Librarian (AL-10)/Asstt. Director of Physical Education & Sports (AL-10) or Equivalent Level.)

The Selection Committee meeting was held on _____ at _____ to select the candidate for the post (Unaided) of _____ in (Subject/Branch) _____ for _____ category. The post was already advertised in (1) _____ dated _____ (2) _____ dated _____ News Papers.

Selection Committee

Sr. No.	Name of Persons on the Committee	Category / Clause of GR	Capacity on Committee	Signature
1	_____	(vii) Chairperson (or his nominee from amongst the members of General Body of College.)	Chairperson	____
2	_____	(viii) Principal of the College	Member	____
3	_____	(ix) Head of Department or I/c. of the College in concerned subject	Member	____
4	_____	(iv) (1) Vice Chancellor's Nominee	Member	____
5	_____	(iv) (2) Vice Chancellor's Nominee	Subject Expert (Member)	____
6	_____	(v) (1) Nominee of Chairperson of College (not connected with the College), from panel of 5 Subject Experts recommended by Vice-Chancellor.	Subject Expert (Member)	____
7	_____	(2) Nominee of Chairperson of College (not connected with the College), from panel of 5 Subject Experts recommended by Vice-Chancellor.	Subject Expert (Member)	____
8	_____	(vi) An academician representing SC/ST/OBC/ Minority / Women/Differently abled category, nominated by Pro-Vice-Chancellor (if required)	Member	____
(B)	_____	The Joint Director T.E. or his nominee (If post is Grant-in-aid).	Member	____

Note :- The Quorum for the meeting shall be five members of whom at least two shall be from out of three subject experts and Joint Director of T.E. or his nominee (if post is aided).

In all _____ applications were received against the advertisement and _____ candidates were called for interview by the college, out of which _____ candidates attended the interview. The Selection Committee has recommended following panel of selected candidates, in order of preference, for recruitment.

8. Following candidates are recommended for selection as per order of Merit -

1. _____
2. _____
3. _____

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Signature of Chairperson/Members of the Selection Committee :

1. Chairperson Signature	2. (Sr.No.2) Signature	3. (Sr.No.3) Signature	4. (Sr.No.4) Signature
5. (Sr.No.5) Signature	6. (Sr.No.6) Signature	7. (Sr.No.7) Signature	8. (Sr.No.8) Signature

B. Signature

Pro Vice Chancellor
Sant Gadge Baba
Amravati University,
Amravati

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PROFORMA NO. : SGB

SANT GADGE BABA AMRAVATI UNIVERSITY, AMRAVATI.

Minority College and Non-Minority Status

Name of Society :-	_____	Name of the College :-	_____
Post / Subject / Branch :-	_____	Advertisement No. & Date :-	_____

List of the Candidates who have been called and appeared for the interview for the post of _____(Aided/Unaided)

Academic Qualifications / Candidate Details

Sr. No.	Name of the Applicant with Full Address	Academic Qualifications						Professional / Additional Qualification, if any.	Teaching experience, if any, with the names of institution	Whether belongs to S.C./ S.T./V.J./N.T./ OBC/PWD etc.	Date of Advt. & Name of news paper in which it was advd.	Rank of Candidate as per table 3B	UGC Table 3B Shortlisting Score	Remark
		Graduation Level			Post Graduation Level			M.Phil./ Ph.D./ NET/SET Year						
1	2	3			4			5	6	7	8	9	10	11	12
		Year	Division	%	Year	Division	%								
1															
2															
3															
4															
5															

A) Certified that in response to the advertisement given by the college in above mention (Column No. 09) newspapers for recruitment of the subject teacher in the subject mentioned above in all _____ applications were received, out of which _____ applicants were called for interview and only _____ attended the interview. Details of qualification/experience etc., mentioned against the name of each applicant are verified from original testimonials.

B) Certified that those who were not called for interview, do not possess academic qualifications or other requisite qualifications for the reasons mentioned in the remarks of the prescribed Complete Applicant List.

C) "Certified that the shortlisting process has been carried out in accordance with Proforma No. SGBAU/8/7/2026 and that the interview assessment has been carried out in accordance with Proforma No. SGBAU/8/8/2026."

COMPLIANCE UNDER GOVERNMENT RESOLUTION DATED 31 AUGUST 2026

1. The candidates listed above and called for interview were shortlisted strictly in accordance with UGC Regulations, 2018, Appendix-II, Table 3B, as applicable to Colleges.
2. The criteria/proportion adopted for shortlisting candidates for interview was determined by the College/Institution, taking into account applicable reservation requirements, and was published on the College website.
3. The list of shortlisted candidates was published on the College website and a copy was submitted to Sant Gadge Baba Amravati University.
4. The complete list of all applicants, including candidates not shortlisted, together with applicant-wise marks awarded under the prescribed Table 3B shortlisting procedure, has been prepared and submitted to the University.
5. The Table 3B shortlisting score shown in Column 11 is recorded only for the purpose of documenting the shortlisting process; it is not treated as an interview mark unless specifically prescribed under the applicable statutory framework.
6. The interview proceedings for the candidates listed above were conducted in accordance with the interview marking criteria/proforma prescribed by Sant Gadge Baba Amravati University.
7. The complete interview proceedings were CCTV recorded and the recording has been preserved as prescribed under the Government Resolution dated 31 August 2026.

Date : _____

Place : _____

Signatures of the Members of the Selection Committee.

(A)1.	2.	3.	4.	5.	6.	7.	8.	(B)
_____	_____	_____	_____	_____	_____	_____	_____	_____

Note: The complete applicant-wise shortlisting record required under the 31 August 2026 Government Resolution shall be maintained/submitted separately in the prescribed Complete Applicant List / Table 3B Shortlisting Score Sheet. This Proforma records candidates called for and appearing in the interview.

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SANT GADGE BABA AMRAVATI UNIVERSITY, AMRAVATI

PROFORMA NO : SGBAU/8/6/2026

Name of the Society:- _____

Name of the College :- _____

Status :-
(i) Minority College .... (Yes/No)
(ii) Non-Minority College .... (Yes/No)
(iii) Autonomous College .... (Yes/No)
(iv) Non-Autonomous College .... (Yes/No)

Interview for the Post of :- _____ (Aided/Unaided)

Subject / Branch :- _____

Place & Date of Interview .....

At .....

Candidates Attendance-Sheet for the Interview

Sr. No.	Name	Caste	Signature	Date of interview	Time
1.					
2.					
3.					
4.					
5.					
6.					

President/Secretary/Principal.

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Proforma No. SGBAU/8/7/2026

SANT GADGE BABA AMRAVATI UNIVERSITY, AMRAVATI

TABLE – 3B

SCORE-SHEET FOR SHORT-LISTING OF CANDIDATES FOR INTERVIEW FOR THE POST OF ASSISTANT PROFESSOR OR EQUIVALENT LEVELS IN COLLEGES (Aided/ Un-Aided)

(Academic Score under Appendix-II, Table 3B)

(UNDER DIRECTION NO. 8/2019, 14/2019, 17/2019 AND, FOR SOCIAL WORK, DIRECTION NO. 6/2022 R/W 4/2023 AND SUBSEQUENT AMENDMENTS, ON GR 8TH MARCH, 2019, 10TH MAY, 2019, 22ND OCTOBER, 2021 R/W 28TH OCTOBER, 2022 AND 5TH MARCH, 2024)

Name of Society		Name of College	
Post Advertised		Subject	
Category/Reservation		No. of Posts	

A. PRESCRIBED CRITERIA AND SCORE

S.N.	Academic Record	Criteria / Score	Maximum Marks	Verified Marks
1	Graduation	80% & Above = 21, 60% to less than 80% = 19 55% to less than 60% = 16, 45% to less than 55% = 10	21	
2	Post-Graduation	80% & Above = 25, 60% to less than 80% = 23 55% (50% in case of SC/ST/OBC (Non-Creamy Layer)/PwD) to less than 60% = 20	25	
3	M.Phil./LLM/M.Tech./M.Arch./M.E./ M.V.Sc./M.D. etc.	60% & Above = 7 55% to less than 60% = 5	25	
4	Ph.D.	Ph.D. = 25 (Combined with S.N. 3: maximum 25 marks)	10	
5	NET / JRF / SET / SLET	NET with JRF = 10, NET = 8, SET/SLET = 5 (Combined maximum = 10 marks)	6	
6	Research Publications	2 marks for each research publication published in Peer-Reviewed or UGC-listed Journals	10	
7	Teaching / Post-Doctoral Experience	2 marks for one year each; if less than one year, marks shall be reduced proportionately (#However, if the period of teaching/post-doctoral experience is less than one year then the marks shall be reduced proportionately.)	3	
8	Awards	International / National Level = 3, State Level = 2 (Awards category maximum = 3 marks)	**100**	
	TOTAL			

B. CANDIDATE-WISE SCORE SHEET FOR SHORT-LISTING

S.N.	Name of Candidate	Graduation /21	PG /25	M.Phil./Professional PG + Ph.D. /25	JRF/NET/ SET-SLET /10	Research /6	Teaching/ Post-Doc /10	Awards /3	TOTAL Score/ 100	Rank of Candidate
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										

CERTIFICATION

1. The academic score under Appendix-II, Table 3B is to be used for short-listing candidates for interview only.
2. The qualification at S.N. 3 is stated as amended by the UGC (Minimum Qualifications for Appointment of Teachers and other Academ Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) Regulations, 2018, amended by the Third Amendment Regulations, 2023, and implemented in Maharashtra through Government Resolution dat 05.03.2024.
3. M.Phil./LLM/M.Tech./M.Arch./M.E./M.V.Sc./M.D. etc. and Ph.D. together shall not exceed 25 marks.

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NET with JRF / NET / SET-SLET together shall not exceed 10 marks.

5. Research Publications shall carry 2 marks per qualifying publication, subject to a maximum of 6 marks.
6. Teaching/Post-Doctoral Experience shall carry 2 marks for one year each; where the period is less than one year, marks shall be reduced proportionately, subject to a maximum of 10 marks.
7. The Table 3B score shall not by itself constitute the final selection merit score. The interview/selection stage shall be assessed separately under the applicable statutory selection procedure.
8. Eligibility for direct recruitment, including the applicable PhD/NET/SET/SLET requirement, shall be verified separately and shall not be confused with the marks awarded under this short-listing table.

Note :- Applicable also to Technical Institutions/Colleges as per Direction No. 50/2019 in respect of only those Course's Post which fall within the purview of UGC viz. Asstt. Librarian (AL-10), Asstt. Director of Physical Education & Sports (AL-10) etc.

Scrutiny / Verification
(College IQAC)

Date:
Place:

Prepared / Verified by
Principal / Secretary/
President/ Authorized Officer

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all Colleges/Courses under UGC

PROFORMA No. SGBAU/8/8/2026

PROFORMA – A

SANT GADGE BABA AMRAVATI UNIVERSITY, AMRAVATI

INTERVIEW ASSESSMENT AND FINAL ORDER OF MERIT

FOR THE POST OF ASSISTANT PROFESSOR OR EQUIVALENT CADRE IN COLLEGES (SUBJECT WISE)

(Under Direction No. 8/2019, 14/2019, 17/2019 and, where applicable, Direction No. 6/2022 r/w 4/2023 and subsequent amendments, on Government Resolutions dated 8th March, 2019, 10th May, 2019, 22nd October, 2021 r/w 28th October, 2022, 5th March, 2024 and HTED-E-No. 967350/2025-MHT-(HE-5), dated 31.08.2026)

Name of Society		Name of College	
Post Advertised	Assistant Professor	Subject	
Category/Reservation		No. of Posts	

Sr. No.	Candidate	Caste / Category	Assessment of Aptitude for Teaching, Research & Administration (30%)	Ability to Communicate Clearly and Logically in Explaining for Effective Results (20%)	Awareness of Modern Pedagogies like ICT/ABL/ PBL/RBPT/etc. (10%)	Ability to Understanding NEP2020/ Plan Institutional Programmes, Analyse / Discuss Curriculum Development & Delivery, Research Support, College Development / Administration (20%)	Teaching / Practical Demonstration (20%)	Total Interview Score / 100	Final Order of Merit	Remarks
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										

Note:

Candidates included in this Proforma have been shortlisted for interview on the basis of UGC Appendix II, Table 3B, as prescribed under the applicable Government Resolution. The Table 3B score is a shortlisting criterion and is not included in the Interview Score /100 above. The Final Order of Merit shall be prepared on the basis of the prescribed Interview Assessment.

CERTIFICATION BY THE SELECTION COMMITTEE

We, the undersigned members of the Selection Committee, certify that the candidate has been assessed in accordance with the interview assessment criteria and marking proforma prescribed by Sant Gadge Baba Amravati University and that the marks recorded herein represent the assessment made during the interview process.

The consolidated interview score has been calculated on the basis of the marks awarded by the members of the Selection Committee, and the Final Order of Merit has been prepared accordingly.

The proceedings of the Selection Committee shall be preserved along with the CCTV recording as per the applicable Government Resolution dt. 31 Aug. 2026.

Date : _____

Place : _____

Signatures of the Members of the Selection Committee.

1.	2.	3.	4.	5.	6.	7.	8.	(B)
_____	_____	_____	_____	_____	_____	_____	_____	_____

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