




For Website

Sant Gadge Baba  Amravati University E-Tender Notice Tender No. 01/2021						
No. SGBAU/2/Store/ 24 /21-22			Date 20/ 07/2021			
E-Tenders are invited from Experienced Printers, supplier, vendors for supply of 24 pages Answer Books, 8 pages Supplementary Answer Books and 8 pages Practical Answer books.						
Sr. No.	Name of Tender		Cost of Tender Form	EMD	Last Date of Submission upto 01.00 PM	Date of Opening at 01.00 PM
	1	2	3	4	5	6
A	01/2021	Supply of 24 pages Answer Books.	Rs.2360/-	Rs.2,00,000/-	10/08/2021	11/08/2021
B	01/2021	Supply of 8 pages Supplementary Answer Books.				
C	01/2021	Supply of 8 pages Practical Answer Books.				
<p>E-Tenders, Cost of Tender Form and EMD should be submitted online on website www.mahatenders.gov.in. Tender will be opened in the presence of Tender Opening Committee at E-Tender cell, Engineering section, Sant Gadge Baba Amravati University. The bidder shall submit to the Store Section the hard copy of Technical documents as mentioned in Terms and Conditions at Sr. No. 4 . Rights to reject any tender (part or full), without assigning any reason, are reserved by the University.</p>						
Registrar						

For News Paper

Sant Gadge Baba  Amravati University E-Tender Notice Tender No. 01 /2021	
No. SGBAU/2/Store/ 24 /21-22	Date 20 / 07 /2021
E-Tenders are invited from Experienced Printers, supplier, vendors for supply of 24 pages Answer Books, 8 pages Supplementary Answer Books and 8 pages Practical Answer books. Details of E-Tender along with Tender Notice, Terms & Conditions, Forms, Date of submission and opening etc. are available on www.mahatenders.gov.in . Rights to reject any tender (part or full), without assigning any reason, are reserved by the University.	
Registrar	

Envelope 01


Sant Gadge Baba Amravati University
E-Tender Notice (Technical Bid)
Tender No. 01 /2021

To,
The Registrar
Sant Gadge Baba Amravati University
Amravati

Subject –Supply of 24 pages Answer Books, 8 pages Supplementary Answer Books and 8 pages Practical Answer Books.

Ref.: Tender Notice No. SGBAU/2/Store/ 24 /21-22 dated 20 - 07 -2021

R/Sir

With reference to above I/We M/s.-----have quoted herewith the rates for supply of A) 24 pages Answer Books B) 8 pages Supplementary Answer Books and C) 8 pages Practical Answer Books. I/We have read carefully and accepted all terms & conditions enclosed with this Tender Form. **(The samples of the papers are send separately by speed post for technical bid.)**

1	Full name of Vendor :		
2	Name of Firm :		
3	Address of the Firm :		
4	E-Mail :		
5	Phone No. :		
6	Mobile No. :		
7	Shop Act Registration Certificate (if Applicable)	Enclosed	Not Enclosed
8	Income Tax Clearance Certificate /I.T Return acknowledgement Certificate (latest / current year)	Enclosed	Not Enclosed
9	GST Registration Certificate	Enclosed	Not Enclosed
10	Tender Form Fee Exemption Certificate (for availing the facility of exemption)	Enclosed	Not Enclosed
11	EMD Exemption Certificate (for availing the facility of exemption)	Enclosed	Not Enclosed
12	PAN Card	Enclosed	Not Enclosed
13	Experience Certificate or Order copy of similar types of work.	Enclosed	Not Enclosed
14	Declaration Regarding Blacklisting / Debarring of Taking part in Tender (As per Annexure-A)	Enclosed	Not Enclosed
15	Fall Clause Certificate (As per Annexure-B)	Enclosed	Not Enclosed
16	General Terms & Conditions and Standard Terms & Conditions (As per Annexure-C) (if applicable)	Enclosed	Not Enclosed
17	A copy of ISO 27001-2013 certificate	Enclosed	Not Enclosed
18	Certificate from suppliers in terms of printing of annual turnover certified by statutory Chartered Accountant.	Enclosed	Not Enclosed

I/We have read carefully and understood the same in vernacular known to me/ us about all the General Terms , Conditions and Standard Terms & Conditions . I/we hereby agree to the same and shall abide by them hence this certificate.

Name of Firm. :-----

GST Registration No. :-----

PAN . :-----

Name and signature of the Authorized signatory :-----

Seal of the Firm :-----

Annexure A

DECLARATION REGARDING BLACKLISTING/DEBARRING FROM PARTICIPATING IN TENDER

(To be executed by the bidder on Rs. 100/ judicial Stamp paper and attested by public Notary /Executive Magistrate)

I/We-----

Supplier/Vendors/Printers M/s.-----

Hereby declare that Firm/Company namely M/s.----- has not been Blacklisted /debarred in the past by Union/State Government or by any other organization from taking part in tenders in India.

Or

I/We-----

Supplier/Vendors/Printers M/s.-----

Hereby declare that Firm/Company namely M/s.----- had been Blacklisted/ debarred in the past by Union/State Government or by any other organization from taking part in tenders for period of----- years w. e. f.----- to ----- . The period is over on ----- and now the Firm/Company is entitled to take part in tenders.

In case ,the above information is found false ,I/We, am /are fully aware that the tender/contract will be rejected / cancelled by the University and EMD/SD shall be forfeited. In additions to the above, the University will not be responsible to pay the bills for any completed/partially completed work.

DEPONENT

Name-.....

Address :.....

.....

Attested :

(Public Notary/Executive Magistrate)

Annexure B
Fall Clause Notice Certificate

This is to certify that we have offered the maximum possible discount to you in our Tender No.....Dated..... . The price charged for the stores supplied under Rate Contract should under no event is higher than the lowest prices at which the party sells the terms of identical description to any other Government organization/ Public Sector Undertaking / Autonomous bodies/Private organization during the period of Contract, failing which the “ FALL CLAUSE” will be applicable.

In case, if the price charged by our firm is more, Sant Gadge Baba Amravati University will have the right to recover the excess charged amount from the unpaid bill/security deposit of the supplier.

Seal and signature of Tenders

Note : This letter of authority should be on the letter head of the quoting firm and should be signed by the person competent and having the power of attorney to bind the same.

GENERAL TERMS & CONDITIONS

Tender Notice No. SGBAU/2/Store/ 24 /21-22 dated 20- 07-2021 Due Date 10/08 /2021

Tender No. 01 /2021

- 1) E-Tenders are invited from **experienced Supplier/Vendors/Printers for supply of 24 pages Answer Books, 8 pages Supplementary Answer Books and 8 pages Practical Answer Books.**
- 2) Tender should be submitted online .
- 3) Last date of online submission of E-Tender is on or before 10/08/2021 upto 01.00 PM and will be opened on 11/08/2021 at 01.00 PM in the presence of Tender opening committee preferably at E-Tender Cell, Engineering Section, Sant Gadge Baba Amravati University.
- 4) The tenderer must submit the following documents online only. If following documents are not found at the time of opening, the tender will not be considered. (The hard copy of the same has to be submitted to store Section of the Sant Gadge Baba Amravati University before the date of opening of tender)
 - a) Shop Act Registration Certificate (if Applicable)
 - b) Income Tax Clearance Certificate / I.T, Return Copy (latest / Current Year)
 - c) GST Registration Certificate
 - d) EMD Exemption Certificate, if applicable .
 - e) PAN Card
 - f) Experience Certificate or Order copy of similar type of work.
 - g) Declaration Regarding Blacklisting / Debarring of Taking part in Tender (As per Annexure-A)
 - h) Fall Clause Certificate (As per Annexure-B)
 - i) Tender Form Fee and Tender Deposit Money (EMD) (as per norms)
 - j) A copy of ISO 27001-2013 certificate if possible.
 - k) Certificate from statutory Chartered Accountant in regarding annual turnover of at least Rs. 5 cores.
- 5) The Tender Form Fee of Rs.2360 /- (Including GST @18%) and EMD of Rs.2,00,000/- should be submitted online only.
- 6) a) Successful bidder who have deposited Rs.2,00,000/- EMD shall have to deposit 5% as Security deposit on total value of approved rates by the way of conversion of EMD within specific/stipulated period prescribe by the University in the form of Demand Draft/Bankers Cheque/ Pay Order./F.D.R. in favour Finance & Accounts Officer, Sant Gadge Baba Amravati University, Amravati.
b) The tenderer availing the facility of exemption shall have to deposit 5% as S.D. on total value of approved rates within specific/stipulated period prescribed by university after acceptance of their rates in the form of Demand Draft/pay order/banker Cheque/F.D.R. in favour Finance & Accounts Officer, Sant Gadge Baba Amravati University, Amravati.
c) The security Deposit/Tender Deposit/Earnest Money Deposit of successful bidder will be refunded only after Six month of approved date and final supply as per terms & conditions (i.e. after 31-3-2022)
d) Failure of the successful bidder to deposit Security Deposit within prescribed time limit shall constitute sufficient grounds for the annulment of the award. In this event the University may make the award to then subsequent lowest bidder or call for new bids.
- 7) Incomplete tenders not in conformity with our prescribed specifications, terms & conditions will be rejected. University has right to accept/ reject any or all tenders part of full without assigning any reason.
- 8) a) Approved Rates are valid till 31st March 2022.
b) The suppliers should quote rates for each article quite independent of the rates of other articles, as it will be the right of the University to accept the offer partially or fully.
c) Rates should be mentioned F.O.R. Stores/ Dept. & including all taxes Transportation and unloading etc.
- 9) Art work (Proof) and Printed Samples has to be submitted by supplier before final supply at their own cost for every order for our approval, If required, sample can be seen at our store office.
- 10) The supplier shall supply the ordered goods in good condition within the delivery period mentioned in the purchase order, failing to which ,the penalty @ Rs.5,000/- per day shall be charged and shall be deducted from the bill of supplier. In case of emergency, University shall reduce the delivery period and the supplier shall have to deliver the goods within the reduced delivery period. In the event of failure to comply with the supply order , the EMD will be forfeited.
- 11) University has right to reject any part or full articles, if the quality of material is disapproved & will be kept in stores / Dept. at supplier's risk only. It should be replaced at suppliers own cost within seven days.
- 12) If supplier fails to replace the rejected goods within one month of rejection, Sant Gadge Baba Amravati University will be at liberty to purchase the ordered goods from the open market without giving any prior notice & if compelled to purchase at the higher price than your approved rates , such losses shall be recovered from the S.D. or any outstanding payment of the tenderer.
- 13) Weight/Quality/Quantity of the materials will be confirmed after our physical examination at our stores/Deptt and if the shortage in any terms is found, Sant Gadge Baba Amravati University reserves right to reject any part or full articles.
- 14) The terms of advance payment will not be accepted.
- 15) No negotiation will be done on terms and conditions.

- 16) **Term of payment:** Payment to be made to the supplier will be subject to the deduction of taxes applicable at source at the rate in force from time to time and after satisfactory supply.
- 17) In case any defects noticed during use of material supplied by the supplier within one year from the date of supply order, the supplier will be required to repair / replace the materials within one month of intimation failing which the material will be repaired / purchased from another agency and the difference in cost, if any adjusted from the security deposit or other any pending bills of the supplier.

18) Standard Terms & Conditions

- A) **Changes / Amendments :** The University shall have the right at any time, by written notice, in the form of an amendment order, to make any changes it deems necessary, including, but not limited to, changes in specifications, design, delivery, testing methods, packing or destination. If any such required changes cause an increase or decrease in the cost of or the time required for performance, an equitable adjustment shall be made in the contract price or delivery schedule, or both. Any claim by the Vendor for adjustment under this clause shall be deemed waived unless asserted in writing within ten (10) days from receipt by the Vendor of notice of change (amendment order). Price increase, extension of time for delivery and change in quantity shall not be binding on the University unless sufficiently justified by a vendor and accepted by the university in a form of amendment/ Change Order issued and signed by the University.
- B) **Delivery / Force Majeure:** If any Material is not delivered by the date specified therein, the University reserves the right, without liability, to cancel the order for undelivered material not yet shipped or tendered, and to purchase the same from another vendor and to charge the defaulting Vendor for any loss incurred in this transaction. Any provisions thereof for delivery by installment shall not be construed as obligatory unless agreed upon by both the parties. The University shall have the right to refuse deliveries made more than one week in advance of any delivery schedule appearing in the order unless arrangements for such early delivery have been confirmed with the receiving party. If the Vendor is unable to complete performance at the time specified for delivery, by reason of strikes, labour disputes, riot, war, fire or other causes beyond the Vendor's reasonable control, the University, at its option, may elect to take delivery of Material in its unfinished state and to pay such proportion of the contract price as it deemed reasonable.
- C) **Price / Taxes:** Prices stated in this agreement are firm and shall remain **firm until required deliveries have been completed unless** otherwise expressly agreed to in writing by both parties. The Vendor agrees that any price reduction made with respect to Material covered by this order subsequent to placement will be applied to this order. All prices specified herein include all charges for, but not limited to, inspection, and packaging. Prices set forth shall be inclusive of applicable sales, excise, value-added or similar taxes until and unless specified in the schedule.
- D) **Inspection And Acceptance :** All Material covered by this order may be inspected and tested by the University or its designee at vendors cost. If deemed necessary by the University, the Vendor shall provide without charge, all reasonable facilities and assistance for such inspection and test. Any inspection records relating to Material covered by this agreement shall be made available to the University during the performance of the order. If any Material covered by this agreement is defective or otherwise not conforming to the requirements of this agreement, the University may, by written notice to the Vendor:
- (a) rescind the purchase/supply order as to such non-conforming Material;
 - (b) accept such material at an equitable reduction in price;
 - (c) reject such non-conforming material and require the delivery of suitable replacements.
 - (d) If the vendor fails to deliver suitable replacements promptly, the university, with notice of seven business days, may replace or correct such material and charge the vendor the additional cost occasioned thereby, or terminate this order for default.
- No inspection (including source inspection) test, approval (including design approval) or acceptance of material shall relieve the Vendor from responsibility for defects or other failures to meet the requirements of this order. Rights granted to the University in this article entitled INSPECTION are in addition to any other rights or remedies provided elsewhere in this order or in Law.
- E) **Warranty :** The vendor warrants that any materials supplied hereunder shall conform to the generally recognized manufacturing and safety standards of the Vendor's industry as per Indian Standard Institution (ISI) or similar standard. The Vendors' specification as may be available to the university.
- a) In addition to any other express or implied warranties, the Vendor warrants that the material furnished pursuant to this order will be:
 - 1. free from defects in title, workmanship and material;
 - 2. free from defects in design except to the extent that such items comply with detailed designs provided by the university;
 - 3. of merchantable quality and suitable for the purposes, if any, which are stated in the tender/quotation.
 - b)
 - 1. If any material covered by this agreement is found not to be as warranted, the University may, by written notice to the Vendor :
 - 2. reject such defective material and require the delivery of suitable replacements.
 - 3. If the Vendor fails to deliver suitable replacements promptly, the University, with notice of seven business days, may replace or correct such material and charge the Vendor the

additional cost occasioned.

- c) Any items corrected or furnished in replacement are subject to all the provisions of this article entitled WARRANTIES to the same extent as items initially furnished or originally ordered.
- F) This warranty provision shall survive any inspection, delivery, acceptance, payment, expiration or earlier termination of this order and such warranties shall be extended to the employees, students, and users of the Material. Nothing herein, however, shall limit the University's rights in law or equity for damages resulting from delivery of defective goods or damage caused during the delivery of goods or provision of services.
- G) Rights granted to the University in this article entitled WARRANTIES are in addition to any other rights or remedies provided elsewhere in this order or in Law.
- H) **Patent Indemnity** : The Vendor agrees to indemnify, hold harmless and defend the University, its employees, and students with respect to all claims, suits, actions and proceedings of actual or alleged infringements of any Letter, Patent, Registered or Industrial Design, Trademark or Trade Name, Trade Secret, Copyright or other protected right in any country resulting from any sale, use or manufacture of any Material delivered hereunder and to pay and discharge all judgments, decrees, and awards rendered therein or by reason thereof and bear all expenses and legal fees (including the University's) associated herewith. The university reserves the right to be represented in any such action by its own counsel at its own expense.
- I) **Indemnity** : The Vendor will indemnify, defend and hold the University, its and students harmless from any loss, expense, claim or damage including reasonable defence costs, arising from any claim or action based on any acts or omissions of the Vendor, its employees, servants, agents or subcontractors. The University reserves the right to be represented in any such action by its own counsel at its own expense.
- J) **Assignment / Subcontracting /sublet** : The Vendor shall not assign the order received, any rights under this agreement or to become due hereunder neither delegated nor subcontracted /sublet any obligations or work hereunder without the prior written consent of the University.
- K) **Cancellations** : The University may cancel this agreement in whole or in part, for no cause, upon written, FAX, or telex notice to the Vendor, effective when sent, provided such notice is sent at least fourteen (14) days prior to the delivery date specified on the face of this order. The University may cancel this order in whole or in part at any time for cause by written, FAX, or e-mail notice to the Vendor, effective when sent, in the event that the Vendor:
 - (a) fails to comply with any term or condition of this order including, but not limited to, delivery terms; or
 - (b) appoints a receiver, liquidator or trustee in bankruptcy or other similar officer over any or all of its property or assets; or
 - (c) files a voluntary petition in bankruptcy; or
 - (d) has had filed against it an involuntary petition in bankruptcy which remains in effect for thirty (30) days; or
 - (e) voluntarily ceases trading; or
 - (f) merges with or is acquired by a third party; or
 - (g) assigns any of its rights or obligations under the Order to a third party without the university's advance written consent.Upon the occasion of any one of the aforesaid and in addition to any remedies which the university may have in Law or in Equity, the university may also cancel this order or any outstanding deliveries hereunder by notifying the Vendor in writing of such cancellation and the Vendor shall thereupon transfer title and deliver to the university such work in progress or completed material as may be requested by the university. The University shall have no liability to the Vendor beyond payment of any balance owing for Material purchased hereunder and delivered to and accepted by the university prior to the Vendor's receipt of the notice of termination, and for work in progress requested for delivery to the university.
- L) **Rescheduling** : The University may without liability at least fourteen (14) days prior to the scheduled delivery date appearing on the order defer delivery on any or every item under said order by giving oral notice to the Vendor (confirmed in writing within ten (10) working days) of any necessary rescheduling.
- M) **Shipping, Packaging and Labelling** : All Material purchased hereunder must be packed and packaged to ensure its safe delivery in accordance with good commercial practice and where incorporated, the University's packaging specification.
- N) **The Vendor as an Independent Contractor** : The Vendor shall perform the obligations of this order as an independent contractor and under no circumstances shall it be considered an agent or employee of the university. The terms and conditions of this order shall not, in any way, be construed as to create a partnership or any other kind of joint undertaking or venture between the parties hereto. The Vendor expressly waives any and all rights which may or may not exist to claim any relief under the university's comprehensive insurance policy, worker's compensation or unemployment benefits.
- O) **Invoicing / Payments / Set-Offs** : After each completion of supply/purchase order, the Vendor shall send quadruplicate invoices including item number to the University's concern Department. Payment of invoice shall not constitute acceptance of Material ordered and shall be subject to appropriate adjustment, if the Vendor failed to meet the requirements of this agreement. The University shall have right at any time to set-off any amounts due to the Vendor, (or any of its associated or affiliated companies) against any amounts owed by the university with respect to this agreement.

P) Compliance with Laws: By acceptance of this agreement, the Vendor agrees to comply with the requirements of all the existing laws. The Vendor also agrees to comply with the Fair Labour Standards Act and the Occupational Safety and Health Act, and all other applicable laws, ordinances, regulations and codes in the Vendor's performance hereunder. The Vendor further agrees to indemnify and hold the University and its customers harmless from any loss or damage that may be sustained by the University, by reason of the Vendor's failure to comply with any laws, ordinance, regulations and codes.

Q) Reproduction of Documentation: The University shall have the right at no additional charge to use or incorporate all or portions of material found in the Vendor's literature and/or reproduce the Vendor's applicable literature such as operating and maintenance manuals, technical publications, prints, drawings, training manuals and other similar supporting documentation and sales literature. The Vendor agrees to advise the University of any Updated Information relative to the foregoing literature and documentation with timely written notice.

19) DESCRIPTION:

1) **Size of Answer Books : 11 x 8.75"**

2) **Paper :** The paper should not be less than 60 GSM white paper should fulfill ISI standard for printing and writing paper.

3) The supply of answer books includes papers to be purchased by the supplier at his cost and front page having both side offset printing of the required matter and remaining paper with horizontal ruling, left side not less than 30 stitching with thick thread by sewing machine with one hole at the top of the left side, monopunching in one stroke round hole by punching machine "अवि" at top left corner, folding and gathering by automatic folding machine etc. as per approved specimen copy of the answer book. The university shall provide the specimen copy of the answer books to the supplier along with tender form.

4) The answer book shall be numbered on front page at the top of the right corner in the specified block Numbers shall be printed at printing stage by automatic numbering machine only.

5) The packets of prescribed numbers of answer books shall be packed in polythene cloths of specific micron by an automatic shrinking packing machine.

6) Each packet of answer book shall contain of 50 nos. answer books of 24 pages and 100 nos. of answer books 8 pages.

7) The bundle shall be packed with standard packing cloths having tied with packing strip or sturdy plastics ribbons stitched with machine at both ends.

8) Every packet and bundle shall contain the packing slip indicating the total nos. of answer books with its serial numbers. A copy of packing slip shall also be pasted on the bundle and packet respectively.

9) The contractor shall supply 50 % of the total quantity of answer books within 45 days and remaining within 60 days from the date of work order.

10) The contractor should furnish in the tender from the complete details of the machinery and its location where the work of manufacturing of answer books is done.

20) The bidder shall provide specimen paper as per the description at the time of opening tender or before tender opening committee.

21) Any dispute arising out of or relating to this tender, the decision of Hon'ble Vice-Chancellor shall be final.

22) Any legal matter shall be subject to jurisdiction at Amravati.

Registrar

Sant Gadge Baba Amravati University

Date.....

I / We have read carefully and have understood the same in vernacular language known to me / us about all the Standard Terms & Conditions and I / we hereby agree to the same and shall abide by them hence this verification.

Name of Firm :-----


GST Registration No. :-----

PAN . : -----

Name and signature of the Authorized signatory : -----

Seal of the Firm :-----

Envelope 02


Sant Gadge Baba Amravati University
E-Tender Notice (Price Bid)
TENDER NO. 01/2021

To,
The Registrar,
Sant Gadge Baba Amravati University,
Amravati

Sub:- Supply of 24 Answer Books, 8 pages Supplementary Answer Books and 8 pages Practical Answer Book.

Ref.: Tender Notice No. SGBAU/2/Store/ 24 /21-22 dated 20-07-2021

R/Sir,

With reference to above I/We M/s.....
quote herewith the rates for **24 Answer Books, 8 pages Supplementary Answer Books and 8 pages Practical Answer Books**. Rates that will be valid till 31 March 2022 . (The samples of the papers are send separately by speed post for technical bid.)

Sr No	Particulars of Printing	Specification.	Required Quantity	Rates per answer books including all tax	Total Amount including of all taxes
1	2	3	4	5	6
1.1	24 pages of Answer Books	As per standard terms and conditions described in Sr.No.19	10 Lacs		
1.2	8 pages Supplementary Answer Books	As per standard terms and conditions described in Sr.No.19	20 Lac		
1.3	8 pages Practical Answer Books	As per standard terms and conditions described in Sr.No.19	20 Lac		

Name of Firm :

GST Registration No. :

PAN . :

Name and signature of the Authorized signatory :

Seal of the Firm :