

संत गाडगे बाबा



अमरावती विद्यापीठ

SGBAU/10/II/L- 1038 / 2025-26

Date: 01/10/2025

जाहिरात

संत गाडगे बाबा अमरावती विद्यापीठ अधिनस्त ज्ञान स्रोत केंद्रात आर्थिक वर्ष 2025-26 मध्ये ग्रंथ (Books) खरेदी करीता ई-निविदा आमंत्रित करण्यात येत आहे. याबाबत जाहिरातीचा सविस्तर तपशिल www.mahatenders.gov.in या संकेत स्थळावर उपलब्ध आहे. अर्ज स्विकृती अंतिम दिनांक 13/11/2025 रोजी सांय 05.00 वाजेपर्यंत राहिल.

कुलसचिव

संत गाडगे बाबा अमरावती विद्यापीठ
अमरावती

Director

Knowledge Resource Center
Sant Gadge Baba Amravati University
Amravati.

Sant Gadge Baba Amravati University
Amravati
Knowledge Resource Centre



University Campus

Amravati 444 602

(Maharashtra)

**E-TENDER DOCUMENTS FOR
Trade Terms for Print Books**

Ref: SGBAU/10/II/L- 1030/2025

FOR MORE DETAILS VISIT THE PORTAL OF

<https://www.mahatenders.gov.in>,

<https://www.sgbau.ac.in>, www.sgbaukrc.ac.in

L- 1922

For Web Site

Sant Gadge Baba  Amravati University

E-Tender Notice

No. SGBAU/10/II/L-1038/2025-26

Date: 01/10/2025

E-Tenders are invited from authorized Books Suppliers/Publishers for Supply of Printed Books for Knowledge Resource Centre as per the following details.

Tender Sr. No.	Name of Tender	Cost of Tender Form (Including GST 18%)	Tender Deposit (EMD)	Last Date of Submission up to 05.00 PM	Date of Opening at 01.00 PM
1	2	3	4	5	6
1/2025-26	Supply of Printed Books for Knowledge Resource Centre, Sant Gadge Baba Amravati University (General Fund)	2242/-	9500/-	/ /2025	/ /2025

E-Tender, Cost of Tender Form and EMD should be compulsorily submitted online on website www.mahatenders.gov.in. E-tender is also available at our website www.sgbau.ac.in, www.sgbaukrc.ac.in for information only.

E-Tender possibly will be opened in presence of Tender Opening Committee at Engineering Section, Sant Gadge Baba Amravati University. Right to reject any tender (part or full), without assigning any reason, is reserved by the University.

Registrar

Envelope - 01

Sant Gadge Baba Amravati University
E-Tender Form (Technical Bid)

TENDER NO. 01/2025-26

To,

The Registrar
Sant Gadge Baba Amravati University,
Amravati

Subject : Supply of Printed Books For Knowledge Resource Centre.

Ref. : Tender Notice No.SGBAU/10/II/L-¹⁰³⁸/2025-26, dated 01/10/2025 (Due Date/31/11/2025)

R/Sir

With reference to subject mentioned above, I / We M/s..... quote herewith the rates for supply of "Supply of Printed Books for Knowledge Resource Center(University Library)."

I /We read and accept all terms and conditions of this Tender Form.

1.	Full name of Vendor/Supplier/Publisher:		
2.	Name and Designation of the person signing the bid :		
3.	Address:		
4.	E-mail :		
5.	Phone No. :		
6.	Mobile No. :		
7.	A copy of Registration / Shop Act / Partnership Deed / OEM under Company Act, 1956	Enclosed	Not Enclosed
8.	PAN CARD	Enclosed	Not Enclosed
9.	GST certificate (if applicable)	Enclosed	Not Enclosed
10.	Tender Form Fee & Tender Deposit Money (EMD) online receipt (As per norms)	Enclosed	Not Enclosed
11.	Tender Form Fee Exemption Certificate (if applicable)	Enclosed	Not Enclosed
12.	EMD Exemption Certificate (for availing the facility of exemption)	Enclosed	Not Enclosed
13.	Income Tax Clearance Certificate / Return Certificate (Last Three Years)	Enclosed	Not Enclosed
14.	Undertaking of not being blacklisted/debarred for taking part in tender Certificate in any Department (should be notarized after date of e-tendering) (As per Annexure -A)	Enclosed	Not Enclosed
15.	Fall Clause Certificate (As per Annexure-B)	Enclosed	Not Enclosed
16.	General Terms and Conditions Annexure-C)	Enclosed	Not Enclosed
17.	Bidder should be a Member of State or National level Book Trade Association or Federation.	Enclosed	Not Enclosed

I / We have read carefully and have understood the same in vernacular known to me / us about all the Terms and Conditions and Standard Terms and Conditions and I / we hereby agree to the same and shall abide by them hence this verification.

Name of Books Supplier/Publisher/Vendor :

GST Registration No. :

Permanent Account No.(PAN) :

Signature of Supplier/Publisher/Vendor :

Name of the Authorized signatory :

Seal :

DECLARATION REGARDING NOT BEING BLACKLISTED/DEBARRED FOR TAKING PART IN TENDER

(To be executed and attested by public Notary / Executive Magistrate on Rs. 500/- judicial Stamp paper by the bidder)

I / We
Books Supplier/Publisher/Vendor M/s., hereby
declare that the Books Supplier/Publisher/Vendor M/s.was not
blacklisted or debarred in the past by Union/State Government or by any other organization from taking
part in tenders in India.

In case the above information found false I/We am/are fully aware that the tender / contract will be
rejected / cancelled by the University and EMD/SD shall be forfeited. In additions to the above the
University will not be responsible for payment of any completed / partially completed work.

OR

I / We
Books Supplier/Publisher/Vendor namely of M/s. hereby declare
that the Supplier/Publisher/Vendor M/s.was blacklisted/ debarred
in the past by Union/State Government or by any other organization from taking part in tenders for a
period of years w.e.f..... to The period is over on
..... and now the Supplier/Publisher/Vendor is entitled to take part in tenders.

In case the above information found false I/We am/are fully aware that the tender / contract will be
rejected / cancelled by the University and EMD/SD shall be forfeited. In additions to the above the
University will not be responsible for payment of any completed / partially completed work.

DEPONENT

Name:

Address:

.....

.....

Annexure – B

Fall Clause Notice Certificate

This is to certify that I/we have offered the maximum possible discount to you in the tender No..... dated The discount price charged for the supply of books to the Knowledge Resource Center supplied under Rate Contract should, under no event be higher than lowest prices at which the party sells the terms of identical description to any other Govt. organization/ PSU/ Autonomous bodies / Pvt. Organization during the period of contract failing which the "FALL CLAUSE" will be applicable.

In case, if the price charged by our firm is more, Sant Gadge Baba Amravati University will have the right to recover the excess charged amount from the subsequent / unpaid bill of the supplier.

Seal and signature of Tenderer

Note : This letter of authority should be on the letter head of the supplier firm and should be signed by the person competent and having the power of attorney to bind the same.

SANT GADGE BABA AMRAVATI UNIVERSITY
 University Campus, Near Tapowan, Mardi Road, Amravati 444602
Phone No. (0721) 2668195, 2668206, 2668158 Ext. No. 237, 240
Fax No. : (0721) 2668049, 2668135

Email – directorkrc@sgbau.ac.in

GRAM –AMUNI

Website: www.sgbau.ac.in,
 www.sgbaukrc.ac.in

No. SGBAU/10/II/L-¹⁰³⁶ /2025-26

Date: 01/10/2025

GENERAL TERMS and CONDITIONS
TENDER NO. 1/2025-26

- 1) E-Tenders are invited from books supplier/publisher/vendor for supply of Printed Books to Knowledge Resource Centre at Sant Gadge Baba Amravati University.
- 2) Last date of online submission of E-Tender is / /2025 up to 05.00 PM. The tender will be opened on / /2025 at **01.00 PM** in presence of Tender opening committee preferably at Engineering Section Sant Gadge Baba Amravati University, Amravati.
- 3) The tenderer must submit the following documents online only. If the following documents are not found at the time of opening, the tender will not be considered. (The sealed hard copy of the same be submitted to Knowledge Resource Center, of the Sant Gadge Baba Amravati University before the date of opening of financial bid)
 - a) A copy of Registration / Shop Act / Partnership Deed / OEM under Company Act, 1956
 - b) PAN CARD
 - c) GST certificate (if applicable)
 - d) Tender Form Fee & Tender Deposit Money (EMD) online receipt (As per norms)
 - e) Tender Form Fee Exemption Certificate (if applicable)
 - f) EMD Exemption Certificate (for availing the facility of exemption)
 - g) Income Tax Clearance Certificate / Return Certificate (Latest/Current year)
 - h) Undertaking of No Black Listed Certificate in any Department (should be notarized after date of e-tendering) (As per Annexure -A)
 - i) Fall Clause Certificate (As per Annexure-B)
 - j) General Terms and Conditions Annexure-C)
- 4) Others important Conditions in Addition.
 - a) Guarantee of replacing the torn out books or if the books does not contain all pages.
 - b) Bid Validity Period up to 31st march 2026
 - c) University reserves the right to accept or reject or cancel any or all bids/tenders partially or fully.
 - d) The books should be deliver F.O.R. to Knowledge Resource Centre of Sant Gadge Baba Amravati University, Amravati
 - e) The supplier should enclose the purchase order of institutions where the book supplied earlier.
- 5) The Tender Form Fee of Rs. 2242/- (including 18% GST) and EMD of Rs. 9500/- should be submitted online only.

- 6) Successful bidder shall have to deposit @ 5% on total value of purchase orders as Security Deposit within specific /stipulated period prescribed by University after acceptance of their rates in the form of Demand Draft / Pay Order /FDR/ in favour of Finance and Accounts Officer, Sant Gadge Baba Amravati University, Amravati. While calculating the security deposit, the EMD amount shall be converted in Security Deposit and it will be released within six months after the physical verification of supplied books.
- 7) Failure of the successful bidder to deposit Security Deposit within prescribed time limit shall constitute sufficient grounds for the annulment of the award. In this event the University will call for new bids.
- 8) Incomplete e-tenders not in conformity with our prescribed specifications, terms and conditions will be rejected. University has right to accept / reject any or all tenders partially or complete without assigning any reason.
- 9) Rates to be mentioned F.O.R. Knowledge Resource Centre, Sant Gadge Baba Amravati University, Amravati and inclusive of all taxes, transportation etc. The purchase order for supply of books will be issued time to time as per requirement after the acceptance of the rates. **(Rate should be valid up to 31st march, 2025 days after opening of the financial bids)**
- 10) The supplier shall supply the ordered books within the delivery period mentioned in the purchase order. Failing to which the penalty @.0.5% per week shall be charged of ordered value and shall be deducted from the bill of supplier. In case of emergency, the supplier shall have to supply the books within the reduced delivery period.
- 11) In case the books are not as per the order, the supplier shall have to replace the same books within 60 days, [otherwise penalty @ 0.5% per week shall be imposed of ordered value and **@ 5% penalty at the cost of material or as decided by the University due to unwanted supply**]. In case of defects noticed during use of books supplied by the supplier within sixty days from the date of supply, the supplier will require to replace the books etc., failing to which the books will be purchased from another agency and the difference in cost, if any will be adjusted from the earnest money/ security deposit or any other pending bills of the supplier.
- 12) University has right to reject books, if the books are not supplied as per the purchase order. It should be replaced at suppliers own cost.
- 13) If the tenderer withdraws from tender process at any stage or failure to comply with the supply order the EMD/S.D. will be forfeited. As well as if vendors/suppliers fail to replace the rejected books in time, the University is at liberty to purchase the ordered books from the open market without giving any prior notice and if compelled to purchase at the higher price than approved rates, such losses shall be recovered from the EMD/ S.D. or any outstanding payment of the bidder.
- 14) Terms of payment: Payment to be made to the supplier after satisfactory supply and will be subject to the deduction of taxes applicable at source at the rate in force from time to time.
- 15) All legal matters subject to jurisdiction of Amravati.
- 16) Any person working in University in any capacity should not take part in tender.
- 17) Any dispute arising out of or relating to this enquiry/e-tender, the decision of Hon'ble Vice-Chancellor shall be final.
- 18) Submission of Invoice(S):
The supplier should submit the bills in triplicate duly typed in double space in the name of the Finance & Accounts Officer, Sant Gadge Baba Amravati University, Amravati along with PAN number of the firm and online payment details.
- 19) Price proof of Books:
Unless otherwise mentioned on the books, all bills to carry the price proof (like photocopy of publishers' catalogue, print out from publishers online catalogue, distributors invoice of the vendor). The rates quoted should not be higher than the prices printed on the books/catalogues. Where^{an} in case of foreign currency the rate shall be as per issued by FPBAI or price proofs will be mandatory.
- 20) STANDARD TERMS AND CONDITIONS:
A) Changes /Amendments: The University shall have the right at any time, by written notice, in the form of an amendment order, to make any changes it deems necessary, including, but not limited to changes in specifications design, delivery, testing methods, packing or destination. If any such required

changes cause an increase or decrease in the cost of or the time required for performance, an equitable adjustment shall be made in the contract price or delivery schedule, or both. Any claim by the vendor for adjustment under this clause shall be deemed waived unless asserted in writing within ten (10) days from receipt by the vendor/supplier/publisher of notice of change (amendment order). Price increase, extension of time for delivery and change in quantity shall not be binding on the University unless sufficiently justified by a vendor and accepted by the University in a form of amendment/change order issued and signed by the University.

B) Delivery/ Force Majeure: If any Books is not delivered by the date specified therein, the University reserves the right, without liability, to cancel the order for undelivered books not yet shipped or tendered, and to purchase the same from another vendor/supplier/publisher and to charge the defaulting vendor/supplier/publisher for any loss incurred in this transaction. Any provisions thereof for delivery by installment shall not be construed as obligatory unless agreed upon by both the parties. The University shall have the right to refuse deliveries made more than one week in advance of any delivery schedule appearing in the order unless arrangements for such early delivery have been confirmed with the receiving party. If the vendor/supplier/publisher is unable to complete performance at the time specified for delivery by reason of strikes, labour disputes, riot, war, fire or other causes beyond the vendor/supplier/publisher reasonable control, the University, at its option, may elect to take delivery of Books in its unfinished state and to pay such proportion of the contract price as it deemed reasonable.

C) Price / Taxes: Price stated in this agreement are firm and shall remain firm until required deliveries have been completed unless otherwise expressly agreed to in writing by both parties. The vendor/supplier/publisher agree that any price reduction made with respect to Books covered by this order subsequent to placement will be applied to this order. All prices specified herein include all charges for, but not limited to, inspection, and packaging. Prices set forth shall be inclusive of applicable sales, excise, value-added or similar taxes until and unless specified in the schedule.

D) Inspection and Acceptance: All Books covered by this order may be inspected and tested by the University or its designee at vendors/supplier/publisher cost. If deemed necessary by the University, the vendor/supplier/publisher shall provide without charge, all reasonable facilities and assistance for such inspection and test. Any inspection records relating to Books covered by this agreement shall be made available to the University during the performance of the order. If any Books covered by this agreement is defective or otherwise not conforming to the requirements of this agreement, the University may, by written notice to the vendor/supplier/publisher:

- (a) Rescind the purchase / supply order as to such non-conforming Books;
- (b) Accept such Books at an equitable reduction in price;
- (c) Reject such non-conforming Books and require the delivery of suitable replacements.
- (d) If the vendor/supplier/publisher fails to deliver suitable replacements promptly, the University, with notice of seven business days, may replace or correct such Books and charge the vendor/ supplier/publisher the additional cost occasioned thereby, or terminate this order for default. No inspection (including source inspection) test, approval (including design approval) or acceptance of Books shall relieve the vendor/supplier/publisher from responsibility for defects or other failures to meet the requirements of this order. Rights granted to the University in this article entitled INSPECTION are in addition to any other rights or remedies provided elsewhere in this order or in Law.

E) Warranty: The vendor/supplier/publisher warrants that any Books supplied hereunder shall conform to generally recognized publishers safety standards of the vendor's/supplier/publisher

- (a) In addition to any other express or implied warranties, the vendor warrants that the Books furnished pursuant to this order will be:
 1. Free from defects in books;
 2. free from defects.
 3. of merchantable quality and suitable for the purposes, if any, which are stated in the tender / quotation.

(b) If any books covered by this agreement is found not to be as available, then University may, by written notice to the vendor:

1. Reject such defective books and require the delivery of suitable replacements.

2. If the vendor fails to deliver suitable replacements promptly, the University, with notice of seven business days, may replace or correct such books and charge the vendor/supplier/publisher the additional cost occasioned.

(c) Any books corrected or furnished in replacement are subject to all the provisions of this article entitled WARRANTIES to the same extent as items as books initially furnished or originally ordered.

F) This warranty provision shall survive any inspection, delivery, acceptance, payment, expiration or earlier termination of this order and such warranties shall be extended to the employees, students, and users of the material. Nothing herein, however, shall limit the University's rights in law or equity for damages resulting from delivery of defective books or damage caused during the delivery of books or provision of services.

G) Rights granted to the University in this article entitled WARRANTIES are in addition to any other rights or remedies provided elsewhere in this order or in Law.

H) Patent Indemnity: The vendor agrees to indemnify, hold harmless and defend the University, its employees, and students with respect to all claims, suits, actions and proceedings of actual or alleged infringements of any Letter, patent, Registered or Industrial Design, Trademark or Trade Name, Trade secret, copyright or other protected right in any country resulting from any sale, use or manufacture of any Books delivered hereunder and to pay and discharge all judgments, decrees, and awards rendered therein or by reason thereof and bear all expenses and legal fees (including the University's) associated herewith. The University reserves the right to be represented in any such action by its own counsel at its own expense.

I) Indemnity: The vendor/supplier/publisher will indemnify, defend and hold the University, its and students harmless from any loss, expense, claim or damage including reasonable defense costs, arising from any claim or action based on any acts or omissions of the vendor/supplier/publisher, its employees, servants, agents or subcontractors. The University reserves the right to be represented in any such action by its own counsel at its own expense.

J) Assignment / Subcontracting / Sublet: The vendor/supplier/publisher shall not assign the order received, any rights under this agreement or to become due hereunder neither delegated nor subcontracted / sublet any obligations or work hereunder without the prior written consent of the University.

K) Cancellations: The University may cancel this agreement in whole or in part, for no cause, upon written, FAX or telex notice to the vendor, effective when sent, provided such notice is sent at least fourteen (14) days prior to the delivery date specified on the face of this order. The University may cancel this order in whole or in part at any time for cause by written, FAX, or e-mail notice to vendor, effective when sent, in the event that the vendor :

(a) Fails to comply with any term or condition for this order including, but not limited to, delivery terms; or

(b) Appoints a receiver, liquidator or trustee in bankruptcy or other similar officer over any or all of its property or assets; or

(c) Files a voluntary petition in bankruptcy; or

(d) Has had filed against it an involuntary petition in bankruptcy which remains in effect for thirty (30) days; or

(e) Voluntarily ceases trading; or

(f) Merges with or is acquired by a third party; or

(g) Assigns any of its rights or obligations under the order to a third party without the University's advance written consent. upon the occasion of any one of the aforesaid and in addition to any remedies which the University may have in Law or in Equity, the University may also cancel this order or any outstanding deliveries hereunder by notifying the vendor/supplier/publisher in writing of such cancelation and the vendor/supplier/publisher shall thereupon transfer title and deliver to the University such work in progress or completed material as may be requested by the university. The University shall have no liability to the vendor/supplier/publisher beyond payment of any balance owing for Books purchased hereunder and delivered to and accepted by the University prior to vendor's/supplier's/publisher's receipt of the notice of termination, and for work in progress requested for delivery to University.

L) Rescheduling: The University may without liability at least fourteen

(14) days prior to the scheduled delivery date appearing on the order defer delivery on any or every item under said order by giving oral notice to the vendor/supplier/publisher (confirmed in writing ten (10) working days) of any necessary rescheduling.

M) Shipping, Packaging and labeling: All Books purchased hereunder must be packed and packaged to ensure its safe delivery in accordance with good commercial practice and where incorporated, the University's packaging specification.

N) The Vendor/supplier/publisher as an Independent Seller: The vendor/supplier/publisher shall perform the obligations of this order as an independent contractor and under no circumstances shall it be considered as agent or employee of the University. The terms and conditions of this order shall not, in any way, be construed as to create a partnership or any other kind of joint undertaking or venture between the parties hereto. The vendor/supplier/publisher expressly waives any and all rights which or may not exist to claim any relief under the University's comprehensive insurance policy, worker's compensation or unemployment benefits.

O) Invoicing / Payments / Set-offs: After each completion of supply/purchase order, the vendor/supplier/publisher shall duplicate invoices including item number to the University's concern Department. Payment of invoice shall not constitute acceptance of Books ordered and shall be subject to appropriate adjustment, if the vendor/supplier/publisher failed to meet the requirements of this agreement. The University shall have right at any time to set-off any amounts due to the vendor, (or any of its associated or affiliated companies) against any amounts owed by the University with respect to this agreement.

P) Compliance with Laws: By acceptance of this agreement, the vendor/supplier/publisher agrees to comply with the requirements of all the existing laws. The vendor/supplier/publisher also agrees to comply with the fair labour standards Act and the occupational safety and Health Act, and all other applicable laws, ordinances, regulations and codes in the vendor's performance hereunder. The vendor Further agrees to indemnify and hold the University and its customers harmless from any loss or damage that may be sustained by the University, by reason of the vendor's/supplier's/publisher's failure to comply with any laws, ordinance, regulations and codes.

Q) Reproduction of Documentation: The University shall have the right at no additional charge to use or incorporate all or portions of Book found in the vendor's/supplier's/publisher's literature and/ or reproduce the vendor's applicable literature such as operating and maintenance manuals, technical publications, prints, drawings, training manuals and other similar supporting documentation and sales literature. The vendor/supplier/publisher agrees to advise the University of any Updated Information relative to the foregoing literature and documentation with timely written notice.

21) Any dispute arising out of or relating to this enquiry/tender the decision Hon'ble Vice-Chancellor shall be final.

22) Any person working in University in any capacity should not take part in tender.

23) All legal matter are subject to jurisdiction of Amravati.



संचालक

ज्ञान स्रोत केंद्र

संत गाडगे बाबा अमरावती विद्यापीठ
अमरावती

Sd/-

Registrar

Sant Gadge Baba Amravati University

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I/We have read carefully and have understood the same in vernacular known to me / us about all the General Terms and Conditions and Standard Terms and Conditions and I / we hereby agree to the same and shall abide by them, hence this verification.

Name of Supplier/Publisher/Vendor:

.....

GST Registration No. :

Permanent Account No. (PAN NO.)

.....

Signature of Supplier/Publisher/Vendor

.....

Name of the Authorized signatory:

.....

E-mail:

Signature and Stamp.



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UNDERTAKING

I hereby agree to abide by the Trade Terms and conditions of this Tender for supply of **Trade Terms for Printed Books** and duly signed by me.

Date: _____

**Signature of the Supplier with Stamp Or
Authorized Representative.**

Note: If any terms and conditions are not applicable for **Trade Terms for Printed Books** please send the proper justification with proof.