

(PRACTICAL)

No.2/Exam.Adv//20

From,
Finance & Accounts Officer,
Sant Gadge Baba Amravati University, Amravati.

To,
_____ Office-in-Charge,

**Subject:- Advance for conducting the University Examinations of
Summer/Winter 20 (Theory/ Practical).**

Dear Sir,

1. I am sending herewith the Cheque/Draft No. _____ Dated _____ for Rs. _____ being the amount of advance to enable you to meet the expenditure on bonafied items only during the University Examinations.
2. You are requested to keep your expenditure within the amount of advance. In this connection, it may please be noted that requisitions for an additional Advance will only be considered on receipt of detailed accounts with vouchers of the earlier advance. In case, you find it difficult to produce such accounts and amounts are urgently required for payments during examination, your requisition for the second advance will be considered only on production of a certificate that the amount of the first advance has been completely exhausted by incurring expenditure on items normally approved for the conduct of exam.
3. You are further requested to maintain the accounts of advance in the accompanying forms observing strictly the instructions contained in rules 1 to 7 separately and to submit them to this office for scrutiny immediately after the examination is over.
4. The remuneration due for invigilation for the University Examinations held at the centre may also be disbursed to the invigilators concerned daily out of the advance money, and a complete statement of accounts together with actual payee's receipt sent to this office alongwith the usual examination accounts for scrutiny.
5. Please acknowledge receipt of the advance in the subjoined from.

Encl: One Cheque/Draft Form of
statement of accounts.
Copies of rules & forms.

Yours faithfully,

Finance & Acctts Officer
Sant Gadge Baba Amravati University, Amravati.

ACKNOWLEDGMENT

Received from the Registrar, Sant Gadge Baba Amravati University, Amravati Draft/ Cheque No.

_____ Dated _____ For Rs. _____
_____ Dated _____ 20

(Receipt)

Sant Gadge Baba AMRAVATI UNIVERSITY**Rules:- Rates of remunerations and contribution in respect of expenditure for the conduct of the University Practical Examinations.****RULES**

1. The Principal of a college shall be responsible for the rendition of Accounts for all advances paid for the conduct of practical Examinations in different subjects held at his college Centre. There will be no separate Officer-in charge for actual conduct of the Practical Examination but these Examinations will be conducted under the supervision of the Principal or his nominee for that college.
2. Advances to meet expenditure for practical Examinations for different subjects shall be paid to the Principal or his nominees. A requisition for the second and subsequent advances shall be made in form "A".
3. The advances shall be utilized for the following expenditure at the practical Examinations only and account shall be maintained and submitted in the forms prescribed for each category.

i)	Cash Account	(Account in Form I)
ii)	Conveyance allowance to Invigilators.	(Account in Form III)
iii)	Remuneration to Laboratory Attendants.	(Account in Form IV)
iv)	Remuneration to Sweepers, Farrashes and Waterman.	(Account in Form V)
v)	Remuneration to expert Assistant.	(Account in Form VI)
vi)	Remuneration to Nurses.	(Account in Form VII)
vii)	Remuneration to Gas Mechanic or Glass Blower.	(Account in Form VIII)
viii)	Contribution payable for material used for practical Examinations (Science Faculty)	(Account in Form IX)
ix)	Contribution payable for material used for practical Examinations (All faculties Except Science Faculty).	(Account in Form X)
x)	Remuneration to a Clerk.	(Account in Form XI)
xi)	Remuneration to Laboratory Assistant/ Store-keeper.	(Account in Form XII)
xii)	Contingencies and Other expenditure.	(Account in Form XIII)
4. The Principal or his nominee shall submit statement of Accounts of the Prescribed forms within 15 days from the date of expiry of examination. The abstract shall be submitted in form No. II.
5. All expenditure shall be supported by money receipts (except the claim for contribution which is payable at the flat rate for science; Arts, (Under Graduate), and Home Science Faculties. However, expenditure to the extent of Rs. 10/- incurred on contingencies shall be accepted on the certificate of the principal of his nominee to the effect that the amount has actually been spent for examination purpose and that the money receipt for the same could not be obtained.
6. The unspent amount of the advance shall be refunded to the University within a week of the end of the Examination.

Revised rates as per Notification No. 144/2015 dt. 15.10.2015**& Corrigendum Notification No. 34/2016 dt.16.06.2016**

- II. **Rates of Remuneration and contribution in respect of expenditure for the conduct of University Practical Examination payable for the examination in Arts/ Home Science, Social Science, Science and Medicine Faculties.**

A) For Under Graduate Examination.

Sr.No.	Designation of Employee	Rate of Remuneration
1	2	3
i)	Remuneration to clerk for attending to Accounts/ Correspondence etc. relating to University Practical Examination.	Rs. 50.00 per Examination per subject per 100 examinees or part thereof.
ii)	Laboratory Asstt - Cum- Storekeeper (Note :- Only one person shall work as Laboratory Asstt. Cum Storekeeper for each subject irrespective of number of examinees and examinations.)	Rs. 60.00 per shift of Five hours or part thereof
iii)	Laboratory attendants (One Laboratory Attendant for 20examinees or less)	Rs. 50.00 per shift of 5 hours or part thereof
iv)	Other Servants :- Waterman, Farrash, and Sweepers, Peon. (No Separate charges will be paid to waterman for fetching water.)	Rs. 50.00 per head per shift

(B) For Post Graduate Examinations :-

i)	Remuneration to a clerk for attending to accounts/ Correspondence etc. relating to university Practical Examination.	Rs. 50.00 per day of Examination
ii)	Expert Assistant for examinations in Bio-Chemistry, Faculty of Medicine including Pharmacy.	Rs. 60.00 per day.
iii)	Laboratory Assistants for Science and Home Science Faculties.	Rs.60.00 per shift.
iv)	Laboratory Attendants (one attendant for 20 examinees or less)	Rs.50.00 per head per shift.
v)	Other Servants : Waterman, Farrash and Sweeper, (No separate charges will be paid to waterman for fetching water)	Rs. 50.00 per day
vi)	Tabla Player in Music.	Rs. 300.00 per day
vii)	Harmoniam Player in Music	Rs. 300.00 per day

- C) **The University contributions to the affiliated colleges, for material used for practicals in Commerce, Science, Social Science, Education, Home Science, Medicine and Engineering & Technology Faculties shall be mentioned in the following table.**

Sr.No	Examination	Rate of Remuneration
1	All U.G.Examination	Each practical of each part Rs.25/- per student.
2	All P.G.Examination / P.G.Diploma Examination	Each practical of each part Rs.40/- per student.

D) RATES OF REMUNERATION PAYABLE FOR THE EXAMINATIONS IN FACULTY OF ENGINEERING AND TECHNOLOGY.

- | | | |
|---|-----|---|
| A) i) Expert Assistant/ Technical Assistant/Instructor/ Tutor/
Demonstrator/ Senior Laboratory Asstt./ Head Laboratory Asstt./
Asstt. Lecturer/ Draftman/ Charge-man and Others approved
by the principal. | i. | Rs. 200.00 per day for those who; hold
either the Teachers qualifications as
prescribed by the University or hold
the Diploma in Engineering of the
State Government. |
| | ii. | Rs. 50.00 per day for others. |
| ii) Laboratory Asstt./ Boiler Attendant/ Boilerman/ Store-Keeper/ Curator/
Instrument Mechanic/ Electrician.(A Batch will consist of 20 students). | | Rs. 60.00 per batch per shift |
| iii) Gas Mechanics/ Fireman/ Engine Attendant/ Mechanics. | | Rs. 60.00 per batch per shift |
| iv) Remuneration to Clerk for attending to Accounts/ Correspondence | | Rs. 50.00 per examination per
subject, per 100 examinees or part
thereof. |
| v) Hamal/ Peon/ Farrash/ Survey Hamal/ Laboratory Attendant Waterman/
Sweeper/ Boiler Coolie. | | Rs. 50.00 per head per shift. |
- Note i) In addition to the Laboratory Asstt., Laboratory Attendant, Hamal, engaged in the concerned Laboratory for practical examination be paid remuneration for 1/2 day for preparation and Laboratory Asstt., Laboratory Attendant, Hamal, Sweeper be paid remuneration for 1/2 day for cleaning. Expert Assistant be paid remuneration for 1/2 day for preparation only if certified by the principal.
- ii) Where the practical examination in of four hours duration or less, it is to be considered as one shift and if the duration is of more than four hours, it is to be considered as two shifts.
- iii) If practical Examinations is conducted in more than one laboratory, one laboratory attendant be allowed for each laboratory on the Certificate of the Principal.
- iv)T he Batch will consist of 20 students normally, The No. of Students in a batch can be more or less in certain laboratories depending on the facilities available as certified by the principal.
- The above guidelines (Sr.No. I to IV) shall be governed by the certificates from the Heads of Institutions conducting practical examinations.

Sant Gadge Baba Amravati University, Amravati

Request for Advance

From

(Principal)-----
(Centre)

To,

The Registrar,
SGB Amravati University,
Amravati

Dated

Sir,

Out of the advance of the ----- received by me on ----- the expenditure properly incurred is Rs. ----- upto ----- . A second advance of Rs. ----- is required. It may be sent as early as practicable.

(Principal)

Form No. II

Sant Gadge Baba Amravati University, Amravati
Abstract of Receipt and Expenditure

1. Receipts

Cheque No.	Date	Amount Received Rs.
-----	-----	-----
Total Receipts		=====

2. Expenditure

Form No.	Particulars	Amount		Remarks
		Rs.	Ps.	
III	Conveyance Allowance to Invigilators	-----	-----	
IV	Conveyance Laboratory Attendants	-----	-----	
V	Conveyance Sweepers, Farrashes and Waterman	-----	-----	
VI	Conveyance Expert Assistants	-----	-----	
VII	Conveyance Nurses	-----	-----	
VIII	Conveyance Gas Mechanic or Glass Blower	-----	-----	
IX & X	Conveyance Contribution for the Materials used	-----	-----	
XI	Payment to Clerks	-----	-----	
XII	Payment to Clerks Lab. Asssts/Store Keeper	-----	-----	
XIII	Contingent and other expenditure	-----	-----	
Total Expenditure		-----	-----	

Balance Refunded Vide University Office

Receipt No. -----

Dated -----

I Certify that the expenditure as stated above and details in the several statements appended has actually been incurred and paid for the examination for which it was granted.

Signature -----

Designation -----

Mobile No. -----

Form No. III

Sant Gadge Baba Amravati University, Amravati

Conveyance Allowance to Invigilators for Practical Examination at -----

Centre -----

Name of Examination ----- Subject -----

(For M.B.B.S. 1st Diploma in Art & Final Diploma in Art Examinations)

Date	Time of Examination	No. of Examinees	No. of Invigilators appointed in each Shift	Rate	Amount
1	2	3	4	5	6

Grand Total -----

Dated :-

Signature -----

Centre -----

Form No. IV

Sant Gadge Baba Amravati University, Amravati

Accounts of remuneration paid to Laboratory Attendants for Practical Examination at -----

Centre -----

For Annual/ Supplimentary

Name of Examination ----- Subject -----

Date	Time of Examination	No. of Examinees Provided	No. of Laboratory attendents appointed	Rate	Amount
1.	2.	3.	4.	5.	6.

Grand Total Rs. -----

Dated :-

Signature -----

Centre -----

Form No. VI

Sant Gadge Baba Amravati University, Amravati

Remuneration to Expert Assistants for Post Graduate Practical Examinations in Bio-Chemistry, Chemistry, Faculty of Medicine including Pharmacy.

at -----

Name of Examination ----- Subject -----

Date	Time of Examination	No. of Examinees Provided	No. of Expert Assistants appointed	Rate	Amount
1.	2.	3.	4.	5.	6.

Grand Total Rs. -----

Dated :-

Signature -----

Centre -----

Form No. VII

Sant Gadge Baba Amravati University, Amravati

Remuneration to Nurses for Practical Examination of Annual Supplementary -----, held at ----- Centre.

Name of Examination ----- Subject -----
(For Medical Faculty Only.)

Date	Time of Practical Examination	No. of Examinees Provided	No. of Nurses appointed	Rate	Amount	Total Amount
1.	2.	3.	4.	5.	6.	7.

Grand Total Rs. -----

Dated :-

Signature -----

Centre -----

Form No. IX

Sant Gadge Baba Amravati University, Amravati

Bill for University contribution for material used at the practical Examination held at ----- Centre -----.

Date	Subject (Groupwise)	Name of Examination	No. of Examinees Present	Rate	Amount Payable
1.	2.	3.	4.	5.	6.

Grand Total Rs.

Dated :-

Signature -----

Centre -----

Form No. X

Sant Gadge Baba Amravati University, Amravati

Bill for University contribution for material used at the practical Examination held at ----- Centre -----.

(All faculties except Science Faculty)

Name of Examination	Subject	No. of Examinees	Rate	Amount Payable
1.	2.	3.	4.	5.

Grand Total Rs.

Dated :-

Signature -----

Centre -----

Form No. XI

Sant Gadge Baba Amravati University, Armavati

Particulars of remuneration to Clerical Staff attending to accounts/ correspondence etc., relating to annual/ supplementary University Practical Examination of -----.

Sr. No.	Name of the Examinations (Practical)	Subject	Name of the Clerk/ Clerks employed	A. Under Graduate Examination Amount (at the rate of Rs. 50.00 per subject per examination per 100 examinees or part thereof.) B. Post-Graduate Examination Rs. 50.00 per day of examination.
1.	2.	3.	4.	5.

Total Rs.

Certified that the Clerk/ Clerks named above was/ were engaged at the above University Practical Examinations held at -----.

Place :- -----

Signature -----
(Principal)

Date :- -----

Name of College :- -----

Form No. XII

Sant Gadge Baba Amravati University, Armavati

Particulars of remuneration to Laboratory Assistant- Cum- Store-Keeper, Store Keeper for annual/ supplementary University Practical Examination.

Date	Time of Examination and subject	No. of Examinees Provided	Name of Lab.Asstt./ Store-Keeper Appointed	Rate	Amount
1.	2.	3.	4.	5.	6.

Total Rs.

Certified that the Laboratory Assistant, Store-Keeper was engaged at the above University Practical Examinations held at ----- Centre.

Place :- -----

Signature -----
(Principal)

Date :- -----

Name of College :- -----

SANT GADGE BABA AMRAVATI UNIVERSITY

Bill for remuneration to Sweepers, Farrashes & Waterman for Practical Examination at Centre. **FORM NO. V**

Name of Examination _____ Subject _____

Date	Time of Examination	No. of Examinees provided	Sweepers		Farrashes		Waterman		Total Amount Per Day
			No.	Amount	No.	Amount	No.	Amount	
1	2	3	4	5	6	7	8	9	10
		Total							
									Grand Total

Note Rate of Remuneration

i) Sweeper Rs.

ii) Farrash Rs.

iii) Waterman Rs.

Signature _____

Centre _____

SANT GADGE BABA AMRAVATI UNIVERSITY

Account of the contingent and other expenditure (i.e. not provided in other account form)

FORM NO. XIII

at _____ Centre for _____ Examinations

(10)

Sr.No.	Date	Sr.No. of Voucher	To Whom Paid	Stationery	Cloth	Postage and Telegrammes	Thela, Rickshwa, Cycle etc.,	Other Miscellaneous expenditure	Total Expenditure
		Total							
			Grand Total						

Certified that Stationery, Cloth & other materials purchased out of the university Advances/ for the Annual/ Suppl. _____ 20 . Practical Examinations have been properly utilised for the said examination & that unused articles as listed below have been retained/ returned for use at the ensuing examination

Signature _____

Centre _____

SANT GADGE BABA AMRAVATI UNIVERSITY

Remuneration to Gas Mechanic or Glass Blower Post-Graduate Examinations (For Science Faculty only)

FORM NO VIII

at _____ Centre

Date	Time of Examination	Total No. of Examinees provided	Gas Mechanic			Glass Blower			Total Amount
			No.	Rate	Amount	No.	Rate	Amount	
		Total							
									Grand Total

Signature _____

Centre _____

(THEORY)

No.2/Exam.Adv/20

From,
Finance & Accounts Officer,
Sant Gadge Baba Amravati University, Amravati.

To,
_____ Office-in-Charge,

**Subject:- Advance for conducting the University Examinations of
Summer/Winter 20 (Theory/ Practical).**

Dear Sir,

1. I am sending herewith the Cheque/Draft No. _____ Dated _____ for Rs. _____ being the amount of advance to enable you to meet the expenditure on bonafied items only during the University Examinations.
2. You are requested to keep your expenditure within the amount of advance. In this connection, it may please be noted that requisitions for an additional Advance will only be considered on receipt of detailed accounts with vouchers of the earlier advance. In case, you find it difficult to produce such accounts and amounts are urgently required for payments during examination, your requisition for the second advance will be considered only on production of a certificate that the amount of the first advance has been completely exhausted by incurring expenditure on items normally approved for the conduct of exam.
3. You are further requested to maintain the accounts of advance in the accompanying forms observing strictly the instructions contained in rules 1 to 7 separately and to submit them to this office for scrutiny immediately after the examination is over.
4. The remuneration due for invigilation for the University Examinations held at the centre may also be disbursed to the invigilators concerned daily out of the advance money, and a complete statement of accounts together with actual payee's receipt sent to this office alongwith the usual examination accounts for scrutiny.
5. Please acknowledge receipt of the advance in the subjoined from.

Encl: One Cheque/Draft Form of
statement of accounts.
Copies of rules & forms.

Yours faithfully,

Finance & Accts Officer
Sant Gadge Baba Amravati University, Amravati.

ACKNOWLEDGMENT

Received from the Registrar, Sant Gadge Baba Amravati University, Amravati Draft/ _____ Cheque No.
_____ Dated _____ For Rs. _____
_____ Dated _____ 20

(Receipt)

SANT GADGE BABA AMRAVATI UNIVERSITY, AMRAVATI **Theory Exam Rule**
RULES AND RATES OF REMUNERATION FOR THE CONDUCT OF THEORY EXAMINATION (A)
RULES

- 1) The principal of a college should be the Officer-in-Charge as a general rule, but if any of his teachers is appointed as a Officer-in-Charge at his request, he (Principal) shall be responsible for the rendition of Accounts of all advances paid for expenditure for the conduct of examinations.
- 2)
 - i) Advances for such expenditure shall be paid to the Officer-In-Charge from time to time through the Principal.
 - ii) Information, regarding details of examination conducted at the centre and number of examiners etc. shall be given in form No. II and annexed to the advance account.
- 3) The advances shall be utilised for the following expenditure at the theory examination only and account shall be maintained and submitted in the forms prescribed for each category.

a)	Cash account	Account in Form I
b)	i) Conveyance allowance to invigilators. and ii) Remuneration to waterman	account in Form IV
c)	Remuneration to Clerks, Peons and Packers.	Account in Form V
d)	Remuneration to Sweepers and Farrashes	Account in Form VI
e)	Payment to Co-officer-in charge	Account in Form VII
- 4) The Officer-in-Charge shall submit the statement of Account in prescribed forms upto 10th July and 10th January or 15 days from the completion of examination whichever is latest for summer and winter examination respectively. **Otherwise 2% monthly interest will be charged on the outstanding advance.** The abstract shall be submitted in form No. III.
- 5) All expenditure shall be supported by money receipts duly certified by the officer-in-charge having been paid and cancelled. Expenditure to the extent of Rs. 10/- shall be accepted only on a specific certificate of the Officer-in Charge certifying that the amount has actually been spent on examination and that money receipt for the same could not be obtained.
- 6) The unspent amount of the advance shall be refunded to the University within a week of the end of examination.
- 7) i) The bill of the Officer-In-Charge at any centre for remuneration shall be in form No. VII. These bills shall be paid after condition of Accounts as prescribed above. In no case this remuneration will be paid from the advances.

Revised rates as per Notification No. 144/2015 dt. 15.10.2015 & No.12/2016 dt. 11.2.2016

II) RATES OF PAYMENTS

- | | | |
|----|-------------------------------------|---------------------|
| 1) | Remuneration to Officer in Charge | Rs.550/- per day |
| 2) | Remuneration to Co-Officer Incharge | Rs.250/- per shift |
| 3) | Remuneration to Invigilators | Rs. 200/- per shift |
| 4) | Remuneration to clerks | Rs. 150/- per shift |
| 5) | Remuneration to Servants | |
| | i) Peon, packer | Rs. 100/- per shift |
| | ii) Sweeper, Farrash | Rs. 75/- per shift |
| | iii) Waterman | Rs. 75/- per shift |

(Note :- At examination centre drinking water should be served to students by waterman, priority should be given to server and needy person for a work of waterman.)

- | | |
|--|---|
| For Shifting and arranging the furniture for seating arrangement | a) Rs. 150/- for the first 500 examinees or less
b) Rs. 100/- for additional 500 examinees |
|--|---|

III) SCALE OF REMUNERATION FOR DETERMINING THE NUMBER OF INVIGILATORS, CLERKS AND SERVANTS PER SHIFT

- 1) i) One invigilators for every unit of 35 examinees in a shift
- 2)
 - i) One waterman for one room having 60 or less examinees.
 - ii) Two waterman for a room having 61 to 90 examinees.
 - iii) Three waterman for a room having 91 to 130 examinees.
 - iv) Four waterman for a room having 131 to 160 examinees.
 - v) One waterman for every additional 50 or less examinees.
- 3)
 - i) One relieving invigilator if the minimum number is at least 66.
 - ii) One relieving invigilator for every five invigilators.

For Example:-

For 5 Invigilators	1 Reliever
For 6 Invigilators	1.1 i.e. 1 Reliever
For 7 Invigilators	1.4 i.e. 1 Reliever
For 8 Invigilators	1.6 i.e. 2 Reliever
For 9 Invigilators	1.8 i.e. 2 Reliever
For 10 Invigilators	2 i.e. 2 Reliever and so on
- iii) The fraction for additional relieving invigilator to be admissible should be 50 or more of the number of invigilators.
- 4) One clerk for a unit of 400 examinees or less.
- 5) One peon and one packer for a unit of 400 examinees or less.
- 6) One Sweeper and one farrash for each centre.
- 7) One additional sweeper and farrash will be allowed if the number of examinees in a shift exceeds 600.
- iv) For items not provided in these rules prior sanction of the University must be obtained.
- v) Expenditure on unbreakable items such as buckets, Metal Glasses. Locks, Boxes(Trunks) etc. Should not be charged to University funds.
- vi) These rules will apply to clerical and manual staff of the University.

Sant Gadge Baba Amravati University, Amravati

Request for Advance

From _____
(Principal)

(Centre)

To,
The Registrar,
SGB Amravati University,
Amravati

Dated _____

Sir,

Out of the advance of the _____ received by me on _____ the expenditure properly incurred is Rs. _____ upto _____. A second advance of Rs. _____ is required. It may be sent as early as practicable.

(Principal)

SANT GADGE BABA AMRAVATI UNIVERSITY, AMRAVATI
FORM NO. II

(As per numerical return)					
Date	Time	Name of Examination	Subject and paper	No. of Examinees provided in the shift	No. of Examinees present

Dated :- _____

(Signature)

Officer-in-Charge,
(Mobile No. _____)

Examination _____

Form No. VII

Centre No. -----

Sant Gadge Baba Amravati Univeristy, Amravati

Bill for remuneration of the Officer- In Charge/ Co-Officer-In-Charge ----- Centre
 Name & Address -----

Date	Shift	Examination	Paper	No. of Examinees Provided	Amount		Remark
					Rs.	Ps.	
				Total Rs.			

Dated :- -----

Signature
 Officer-in-Charge/
 Co-Officer-In-Charge

(Please sign on One Rupee Revenue Stamp, if the amount exceed Rs. 5000/-)

SANT GADGE BABA AMRAVATI UNIVERSITY, AMRAVATI

Daily cash Account for the Theory Examination held at..... Centre **FORM I**

Date	To Whom Paid	Particulars of payment	Voucher No.	Amount	Classification of Expenditure										
					Invigilators & Watermen	Clerks, Peons & Packers	Sweeper, Farras	Stationery	Postage & Telegramme	Freightage	Other Contingency	Seating Arrangement			
			Total												

Total carried over :- Note the Officer-In-Charge of the Examination Centre should sign at the close of the account.

SANT GADGE BABA AMRAVATI UNIVERSITY, AMRAVATI

Particulars of Conveyance allowance to Invigilators and Remuneration to Waterman for Theory _____

FORM NO. IV

_____ Examination, held at _____ Centre.

Date	Shift No. Room No.	No. of Examinees provided in the	No. of Examinees present in the room.	Conveyance allowance to Invigilators		Payment to Waterman	
				Name	Amount Rs. Ps.	Name	Amount Rs. Ps.
Total amount carried over							

(6)

Dated :-

Signature _____
Officer in Charge

(F)

SANT GADGE BABA AMRAVATI UNIVERSITY, AMRAVATI

Particulars of remuneration to clerks, Peons and Packers in Theory Examination held

FORM NO. V

at _____ Centre

Date	Shift	Total No. of Examinees provided in each shift	Payment to Clerks		Payment to Peons		Payment to Packers	
			Name	Amount Rs. Ps.	Name	Amount Rs. Ps.	Name	Amount Rs. Ps.
Total amount carried over								

(7)

(6)

Date :-

Signature _____

Officer-in-Charge

Centre _____