



Thursday, the 5<sup>th</sup> February, 2015

**ORDINANCE NO. 1 of 2015**

**Examination leading to the Post Graduate Diploma in E-Commerce (One Year course),  
Ordinance, 2015.**

WHEREAS it is expedient to make an Ordinance to provide for the examination leading to the Post Graduate Diploma in E-Commerce (One Year) course in the Faculty of Commerce for the purposes hereinafter appearing, the Management Council is hereby pleased to make the following Ordinance.

1. This Ordinance may be called "Examination leading to the Post Graduate Diploma in E-Commerce (One Year) course, Ordinance, 2015".
2. This Ordinance shall come into force with effect from the date of its approval of the Management Council.
3. The duration of the course shall be of one academic year.
4. The examination shall be held at such places and on such dates as may be prescribed by the Board of Examinations.
5. The examination shall be held twice a year.
6. An applicant for admission to the examination shall :
  - (i) possess a Bachelor's degree of this University or of any other Statutory University or an examination recognized as equivalent thereto by the University; and
  - (ii) prosecuted a regular full time course of study of not less than one academic year or a regular part time course of study (extending over an academic year) in a College or Department recognized for the purpose by the University.
7. The applicant may be admitted to this course on merit and in accordance with the rules of the University in force from time to time.
8. Without prejudice to the other provisions of Ordinance No.6 relating to the examination in general, the provisions of paragraphs 5,8,10,27 and 32 of the said Ordinance shall apply to every collegiate candidates.
9. The fees for the examination shall be as prescribed by the University from time to time.
10. An applicant for the examination prosecuting a regular course of study to the Post Graduate Diploma course shall not seek admission to any other academic course or appear in the examination simultaneously in this or any other University.
11.
  - (i) The examination for the P.G.Diploma course shall comprise four papers of 100 marks each.
  - (ii) The 100 marks shall be distributed as follows :
    - (a) Theory Examination .. 80 Marks.
    - (b) Practical/Sessional .. 20 Marks.
12. The Practical/Sessional marks shall be awarded by the Head of the College/University Department in consultation with the teachers and shall be based on :
  - (i) Terminal examination.
  - (ii) Assignment, and term report shall be based on (i) above.
13. In order to pass the examination, an examinee shall obtain not less than 40% marks in each theory paper and in practical /sessional not less 50%, but shall obtain not less than 50% in the aggregate marks in the examination.
14. The scope of the subjects for examination shall be as indicated in the syllabus in force from time to time.

15. The detail scheme of examination for the course shall be as indicated in Appendix-A appended to this Ordinance, and the examinee shall be examined in the subjects as indicated in the scheme of examination.
16. An examinee who is unsuccessful at the examination shall be eligible for re-admission to the examination on payment of a fresh fee prescribed for the examination together with other related fees as prescribed by the University from time to time, and on compliance with the conditions of the Ordinance in force from time to time.
17. An examinee failed at the sessional/practical examination only shall be required to re-register himself afresh for prosecuting the sessional/practical work in the College/Department concerned in the subject or subjects in which he failed, on payment of a fresh necessary fees. The Head of the Department/College, shall, on being satisfied about the completion of the Sessional/Practical of such a candidate, submit fresh Sessional/Practical marks to the University and these fresh Sessional/Practical marks shall be taken into consideration for computing his result at the examination.
18. The provisions of Ordinance No. 10 in so far as they apply shall be applicable to the students.
19. Successful examinees obtaining 60% or more marks in the aggregate at the examination shall be placed in the First Division and those obtaining less than 60% but not less than 50% in the second division.
20. The provisions of Ordinance No.18 of 2001 shall be applicable to the examinees of this course.
21. Notwithstanding anything to the contrary in this Ordinance, no person shall be admitted to this examination under this Ordinance if he/she already passed the same examination or an equivalent examination of this/or any other Statutory University.
22. The examinees successful at the examination of the P.G. Diploma course shall be awarded Diploma in the prescribed form signed by the Vice-Chancellor, on payment of the prescribed fees.

**Appendix-A  
Scheme of Examination  
Post Graduate Diploma in E-Commerce**

| Subject/<br>Paper | Theory/Practical/Sessional/<br>College Assessment | Maximum<br>Marks | Minimum<br>Pass Marks |
|-------------------|---|------------------|-----------------------|
| Paper-I           | Theory Paper                                      | 80               | 32                    |
|                   | Practical/Sessional/College Assessment            | 20               | 10 } 50               |
| Paper-II          | Theory Paper                                      | 80               | 32                    |
|                   | Practical/Sessional/College Assessment            | 20               | 10 } 50               |
| Paper-III         | Theory Paper                                      | 80               | 32                    |
|                   | Practical/ Sessional/College Assessment           | 20               | 10 } 50               |
| Paper-IV          | Theory Paper                                      | 80               | 32                    |
|                   | Practical/Sessional/College Assessment            | 20               | 10 } 50               |

- Notes :** (1) Minimum marks for passing the paper as a whole including theory and practical/sessional or for passing at the sessional in a paper shall be 50%.  
(2) Minimum pass marks for theory part of a paper shall be 40%.  
(3) Minimum aggregate marks for passing the examination as a whole shall be 50%.  
(4) If the examinee is declared unsuccessful due to not scoring 50% marks, but he scored minimum passing 40% or above marks in each theory paper he shall have freedom to re-appear in theory papers examination as he desires to meet out short fall of 50% aggregate marks to pass the examination in whole.

**ORDINANCE NO. 2 of 2015**

**Examinations leading to the Post Graduate Diploma (One Year Semester Pattern) Course in the faculty of Commerce in**

- (i) Computer Management**
- (ii) Hospital Management**
- (iii) Retail Management, and**
- (iv) Insurance and Risk Management, Ordinance, 2015**

WHEREAS it is expedient to make an Ordinance to provide for the examinations leading to the Post Graduate Diploma in-(i) Computer Management, (ii) Hospital Management, (iii) Retail Management, and (iv) Insurance and Risk Management (One Year Semester Pattern) course in the faculty of Commerce for the purposes hereinafter appearing, the Management Council is hereby pleased to make the following Ordinance.

1. This Ordinance may be called "Examination leading to the Post Graduate Diploma (One year Semester Pattern) in the faculty of commerce in -(i) Computer Management, (ii) Hospital Management, (iii) Retail Management, and (iv) Insurance and Risk Management, Ordinance,2015".
2. This Ordinance shall come into force with effect from the date of its approval of the Management Council.
3. The duration of the courses shall be of one academic year.
4. The examination of the P.G. Diploma courses in Computer Management, Hospital Management, Retail Management, and Insurance and Risk Management shall be held Semester-wise at such places and on such dates as may be prescribed by the Board of Examinations.
5. Subject to the compliance with the provisions of this Ordinance and any other Ordinances in force from time to time, an applicant for admission to the examination of Semester-I shall :
  - i) Possess a Bachelor's degree of this University in any Faculty or of any other Statutory University or an examination recognized as equivalent thereto by the University.
  - ii) The applicant for admission to the examination of Semester-I and II shall have been the regular student of College/Department.
6. The applicants may be admitted to this course on merit and in accordance with the rules of the University in force from time to time.
7. Without prejudice to the other provisions of Ordinance No.6 relating to the examinations in general, the provisions of paragraphs 5,8,10,27 and 32 of the said ordinance shall apply to every collegiate candidates.
8. The medium of instructions and examinations for these courses shall be English only.
9. The P.G. Diploma courses shall be of two Semesters. Each semester shall consist of theory papers and Practical/Project carrying 100 marks each.
10. The fees for the examinations shall be as prescribed by the University from time to time.
11. An applicant for the examination prosecuting a regular course of study to the P.G.Diploma course shall not seek admission to any other academic courses or appear in any examination in this or any other University.
12. The Sessional/Internal marks shall be awarded by the Head of the College/Department in consultation with the teachers as per the scheme provided under the scheme of examinations of the respective courses.
13. The scope of the subjects shall be as indicated in the syllabus.
14. The scope of papers and detailed scheme of examinations for theory/Practical/Project shall be as provided under Appendix-A (for P.G. Diploma in Computer Management), Appendix-B(for P.G. Diploma in Hospital Management), Appendix-C (for P.G. Diploma in Retail Management), and Appendix-D (for P.G. Diploma in Insurance and Risk Management) appended to this Ordinance, and the examinees shall be examined in the subjects as indicated in the scheme of examinations.
15. The examinations of Practical and Project report shall be conducted by the Internal and External Examiners appointed by the University.
16. An examinee unsuccessful at the examinations shall be eligible for admission to the examinations on payment of a fresh fee prescribed for the examinations together with other related fees and on compliance with the conditions of the Ordinance in force from time to time.

17. An examinees failed at the Sessional/Practical/Project examinations only shall be required to re-register himself afresh for prosecuting the Sessional/Practical/Project work in the College/Department concerned in the subject or subjects in which he failed, on payment of a fresh necessary fees. The Head of the Department/College, shall, on being satisfied about the completion of the Sessional/Practical/Project of such a candidate, submit fresh Sessional/Practical/Project marks to the University and these fresh Sessional/Practical/Project marks shall be taken into consideration for computing his result at the examination.
18. Successful examinees obtaining 60% or more marks in the aggregate at the examination shall be placed in the First Division and those obtaining less than 60% but not less than 50% in the second division.
19. The provision of ordinance No. 10 in so far as they apply, shall be applicable to the students.
20. The provisions of Ordinance No.18 of 2001 shall be applicable to the examinees of these courses
21. As soon as possible after the examination, the Board of Examinations shall publish the list of successful examinees. The list of examinees successful at examination shall be arranged in the First and Second divisions. The names of the examinees passing in the said examination in the minimum prescribed period be arranged in order of merit as per provisions of Ordinance No.6.
22. Notwithstanding anything to the contrary in this Ordinance, no person shall be admitted to this examination under this Ordinance if he/she already passed the same examination or an equivalent examination of this/or any other Statutory University..
23. The examinees successful at the examinations of the above P.G. Diploma courses shall be awarded Diploma in the prescribed form, signed by the Vice-Chancellor, on payment of the prescribed fees.

**Appendix-A**

**SCHEME OF EXAMINATION  
P. G. DIPLOMA IN COMPUTER MANAGEMENT  
SEMESTER-I**

| Subject Code | Subject title                            | Duration of exam. hours | Theory/ Sessional   | Max. Marks | Minimum Passing Marks | Periods Per Week |
|--------------|--|-------------------------|---------------------|------------|-----------------------|------------------|
| 101          | Principles of Management                 | 3                       | Theory<br>Sessional | 80<br>20   | 40<br>10              | 4                |
| 102          | Computer Fundamentals & Operating System | 3                       | Theory<br>Sessional | 80<br>20   | 40<br>10              | 4                |
| 103          | Object Oriented Programming              | 3                       | Theory<br>Sessional | 80<br>20   | 40<br>10              | 4                |
| 104          | Practical                                | -                       | Practical           | 100        | 50                    | 4                |

**SEMESTER-II**

| Subject Code | Subject title                 | Duration of exam. hours | Theory/ Sessional   | Max. Marks | Minimum Passing Marks | Periods Per Week |
|--------------|-------------------------------|-------------------------|---------------------|------------|-----------------------|------------------|
| 201          | Management Information System | 3                       | Theory<br>Sessional | 80<br>20   | 40<br>10              | 4                |
| 202          | Web Page Designing            | 3                       | Theory<br>Sessional | 80<br>20   | 40<br>10              | 4                |
| 203          | E-Commerce                    | 3                       | Theory<br>Sessional | 80<br>20   | 40<br>10              | 4                |
| 204          | Practical                     | -                       | Practical           | 100        | 50                    | 4                |

**Scheme for Sessional Marks**

|    |                                    |   |          |
|----|------------------------------------|---|----------|
| 1. | Two Class Room Test (5 Marks each) | – | 10 Marks |
| 2. | Home Assignment                    | – | 05 Marks |
| 3. | Seminar                            | – | 05 Marks |
|    |                                    |   | -----    |
|    | Total                              | – | 20 Marks |
|    |                                    |   | -----    |

**Scheme of Practical Examination  
Division of marks for Practical**

|                    |   |           |
|--------------------|---|-----------|
| Record preparation | – | 20 Marks  |
| Practical          | – | 40 Marks  |
| Paper              | – | 20 Marks  |
| Viva               | – | 20 Marks  |
|                    |   | -----     |
| <b>Total</b>       | - | 100 Marks |
|                    |   | -----     |

Evaluation of the practical work will be done by Internal and External examiners. The final marks will be allotted as the average of marks given by the both examiners.

**APPENDIX-B**

**SCHEME OF EXAMINATION  
P.G. DIPLOMA IN HOSPITAL MANAGEMENT  
SEMESTER-I**

| COURSE CODE | SUBJECT TITLE  | Duration of exam hour | Theory/ Sessional    | Max. Marks | Minimum Passing Marks | Periods Per Week |
|-------------|--|-----------------------|----------------------|------------|-----------------------|------------------|
| 101         | Hospital Planning & Administration                   | 3                     | Theory/<br>Sessional | 80<br>20   | 40<br>10              | 4                |
| 102         | Health Care & Management of Services                 | 3                     | Theory/<br>Sessional | 80<br>20   | 40<br>10              | 4                |
| 103         | Human Resource Management & Organizational Behavior  | 3                     | Theory/<br>Sessional | 80<br>20   | 40<br>10              | 4                |
| 104         | Computer Fundamentals & Software Related to Hospital | 3                     | Theory/<br>Sessional | 80<br>20   | 40<br>10              | 4                |

**SEMESTER – II**

| COURSE CODE | SUBJECT TITLE                               | Duration of exam hour | Theory/ Sessional    | Max. Marks | Minimum Passing Marks | Periods Per Week |
|-------------|---|-----------------------|----------------------|------------|-----------------------|------------------|
| 201         | Material Management & Financial Control     | 3                     | Theory/<br>Sessional | 80<br>20   | 40<br>10              | 4                |
| 202         | Medical Terminology & Procedure             | 3                     | Theory/<br>Sessional | 80<br>20   | 40<br>10              | 4                |
| 203         | Laws Related to Hospital & Medical Services | 3                     | Theory/<br>Sessional | 80<br>20   | 40<br>10              | 4                |
| 204         | Project Report                              | --                    | -----                | 100        | 50                    | 4                |

**Scheme for Internal Marks  
For 20 Marks**

|    |                                   |    |       |
|----|-----------------------------------|----|-------|
| 1. | Two Class Room Test (5 Mark each) | -- | 10    |
| 2. | Home Assignment                   | -- | 05    |
| 3. | Seminar                           | -- | 05    |
|    |                                   |    | ----- |
|    | Total marks                       | -- | 20    |

**Scheme of Project Report**

Every Examinee will complete the project report at the end of Semester-II and submit its report to the Director/Principal of the Institute/College before 31st March of the year under the guidance of faculty member, who will act as the supervisor for the project. The total marks for project report shall be 100. Evaluation of the project report will be based on average of marks awarded independently by both internal and external examiners as follows.

Project evaluation 70 marks and project viva 30 marks. A candidate must acquire minimum 50 marks in the project for passing in the project report

**APPENDIX-C  
SCHEME OF EXAMINATION  
P.G. DIPLOMA IN RETAIL MANAGEMENT  
SEMESTER-I**

| Subject Code | Subject title                   | Duration of exam. hours | Theory/ Sessional | Max. Marks | Minimum Passing Marks | Periods Per Week |
|--------------|---------------------------------|-------------------------|-------------------|------------|-----------------------|------------------|
| 101          | Retail Management-I             | 3                       | Theory            | 80         | 40                    | 4                |
|              |                                 |                         | Sessional         | 20         | 10                    |                  |
| 102          | Sales & Distribution Management | 3                       | Theory            | 80         | 40                    | 4                |
|              |                                 |                         | Sessional         | 20         | 10                    |                  |
| 103          | Consumer Behaviour              | 3                       | Theory            | 80         | 40                    | 4                |
|              |                                 |                         | Sessional         | 20         | 10                    |                  |
| 104          | Communication Skills            | 3                       | Theory            | 80         | 40                    | 4                |
|              |                                 |                         | Sessional         | 20         | 10                    |                  |

**SEMESTER-II**

| Subject Code | Subject title                          | Duration of exam. hours | Theory/ Sessional | Max. Marks | Minimum Passing Marks | Periods Per Week |
|--------------|--|-------------------------|-------------------|------------|-----------------------|------------------|
| 201          | Retail Management-II                   | 3                       | Theory            | 80         | 40                    | 4                |
|              |  |                         | Sessional         | 20         | 10                    |                  |
| 202          | Supply chain Management                | 3                       | Theory            | 80         | 40                    | 4                |
|              |  |                         | Sessional         | 20         | 10                    |                  |
| 203          | Fundamentals of Information Technology | 3                       | Theory            | 80         | 40                    | 4                |
|              |  |                         | Sessional         | 20         | 10                    |                  |
| 204          | Project                                | -                       | Project           | 100        | 50                    | 4                |

**Scheme for Internal Marks**

|                                       |       |          |
|---------------------------------------|-------|----------|
| 1. Two Class Room Test (5 Marks each) | ....  | 10 Marks |
| 2. Home Assignment                    | ....  | 05 Marks |
| 3. Seminar                            | ....  | 05 Marks |
|                                       |       | -----    |
| Total                                 | ..... | 20 Marks |
|                                       |       | -----    |

**Scheme of Project Report**

Every Examinee will complete the project report at the end of Semester-II and submit its report to the Director/Principal of the Institute/College under the guidance of faculty member, who will act as the supervisor for the project. The total marks for project report shall be 100. Evaluation of the project report will be based on average of marks awarded independently by both internal and external examiners as follows.

Project evaluation 70 marks and project viva 30 marks. A candidate must acquire minimum 50 marks in the project for passing in the project report

**APPENDIX-D  
SCHEME OF EXAMINATION  
P.G.DIPLOMA IN INSURANCE AND RISK MANAGEMENT  
SEMESTER – I**

| COURSE CODE | SUBJECT TITLE   | Duration of exam hour | Theory/ Sessional | Max. Marks | Minimum Passing Marks | Periods Per Week |
|-------------|---|-----------------------|-------------------|------------|-----------------------|------------------|
| 101         | Principles and Practice of Life & General Insurance-I | 3                     | Theory/ Sessional | 80<br>20   | 40<br>10              | 4                |
| 102         | Risk Management                                       | 3                     | Theory/ Sessional | 80<br>20   | 40<br>10              | 4                |
| 103         | Fire and Marine Insurance                             | 3                     | Theory/ Sessional | 80<br>20   | 40<br>10              | 4                |
| 104         | Investment Management                                 | 3                     | Theory/ Sessional | 80<br>20   | 40<br>10              | 4                |

**SEMESTER – II**

| COURSE CODE | SUBJECT TITLE  | Duration of exam hour | Theory/ Sessional | Max. Marks | Minimum Passing Marks | Periods Per Week |
|-------------|--|-----------------------|-------------------|------------|-----------------------|------------------|
| 201         | Principles and Practice of Life & General Insurance-II | 3                     | Theory/ Sessional | 80<br>20   | 40<br>10              | 4                |
| 202         | Marketing of Financial Services                        | 3                     | Theory/ Sessional | 80<br>20   | 40<br>10              | 4                |
| 203         | Engineering, Agricultural & Misc. Insurance            | 3                     | Theory/ Sessional | 80<br>20   | 40<br>10              | 4                |
| 204         | Project Report   | --                    | --                | 100        | 50                    | 4                |

**Scheme for Internal Marks-  
(For 20 Marks)**

|                                      |    |    |
|--------------------------------------|----|----|
| 1. Two Class Room Test (5 Mark each) | -- | 10 |
| 2. Home Assignment                   | -- | 05 |
| 3. Seminar                           | -- | 05 |

Total marks      --      20

**Scheme of Project Report**

Every Examinee will complete the project report at the end of Semester-II and submit its report to the Director/Principal of the Institute/College under the guidance of faculty member, who will act as the supervisor for the project. The total marks for project report shall be 100. Evaluation of the project report will be based on average of marks awarded independently by both internal and external examiners as follows.

Project evaluation 70 marks and project viva 30 marks. A candidate must acquire minimum 50 marks in the project for passing in the project report

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**ORDINANCE NO. 3 of 2015**

**Examination leading to the Post-Graduate Diploma in Computer Commercial Applications  
(One Year Course) Ordinance,2015**

WHEREAS it is expedient to provide an Ordinance for the examination leading to the Post-Graduate Diploma in Computer Commercial Applications (One Year Course) in the faculty of Commerce, for the purposes hereinafter appearing, the Management Council is hereby pleased to make the following Ordinance.

1. This Ordinance may be called "Examination leading to the Post-Graduate Diploma in Computer Commercial Applications (One Year Course), Ordinance, 2015."

2. This Ordinance shall come into force with effect from the date of its approval of the Management Council.
3. The duration of the course shall be of one academic year.
4. The examination shall be held annually at the such places and on such dates as may be prescribed by the Board of Examinations. The supplementary examination shall be held in winter.
5. Subject to compliance with the provisions of this Ordinance and of any other ordinances in force from time to time, an applicant for admission to the examination shall :
  - (i) possess a Bachelor degree in any faculty of this University or of any other statutory University or an examination recognized as equivalent thereto by Sant Gadge Baba Amravati University ; and
  - (ii) have prosecuted a regular full-time course of study for not less than one academic year in a college or Department recognized for the purpose by the Sant Gadge Baba Amravati University.
6. The candidates may be admitted to this course on merit and in accordance with the rules of the University.
7. Without prejudice to the other provisions of Ordinance No.6 relating to the Examinations in General, the provisions of Paragraphs 5,8,10, 27, and 32 of the said Ordinance shall apply to every collegiate candidate
8. The fees for the examination shall be as prescribed by the University from time to time.
9. An applicant for the examination prosecuting a regular course of study to the Post Graduate Diploma course shall not seek admission to any other academic course or appear in any examination in this or any other University.
10. In order to pass the examination, an examinee shall obtain not less than 40% marks in each theory paper and the practical and project separately, and shall obtain not less than 50% in the aggregate marks in the examination.
11. The scope of the subjects for examination shall be as indicated in syllabi in force from time to time.
12. The medium of instructions and examination shall be in English..
13. The scheme of examination for the course shall be as provided under Appendix-A appended with this Ordinance, and the examinee shall be examined in the subjects as indicated in the scheme of examination.
14. The Examination of Practical and Project shall be conducted by the Internal and External Examiners appointed by the University.
15. Successful examinees obtaining 60% or more marks in the aggregate at the examination shall be placed in the First Division, and those obtaining less than 60% but not less than 50% marks in the second division.
16. Successful examinees at the examination shall be awarded distinction in each subject in which he/she obtains 75% or more marks in that subject.
17. An examinee who is unsuccessful at the above examination shall be eligible for re-admission to the theory / practical / project examination on payment of a fresh fees prescribed for the examination together with other related fees. For being eligible for exemption in theory or a practical or the project, the candidate must have obtained not less than 50% marks in that paper or practical or project.
18. Provisions of Ordinance No.18 of 2001 in respect of grace marks for passing in a head of passing and improvement of Division (Higher Class) and getting distinction in the subject and condonation of deficiency of marks in a subject in all the faculties prescribed by the Statute No.18, and of Ordinance No.10 relating to grant of exemptions and compartment shall be applicable to this course.
19. As soon as possible after the examination, the Board of Examinations shall publish the list of successful examinees. The list of examinees successful at examination shall be arranged in the First and Second divisions. The names of the examinees passing in the said examination in the minimum prescribed period be arranged in order of merit as per provisions of Ordinance No.6.
20. Notwithstanding anything to the contrary in this Ordinance, no person shall be admitted to this examination under this Ordinance if he/she already passed the same examination or an equivalent examination of this/or any other Statutory University.
21. The examinees successful at the examination of the above P.G. Diploma course shall be awarded Diploma in the prescribed form signed by the Vice-Chancellor, on payment of the prescribed fees.



**Appendix-A**

**Scheme of Examination  
Post Graduate Diploma in Computer Commercial Applications**

| Sr.No. | Subject/Paper                          | Maximum Marks | Minimum Pass Marks |
|--------|--|---------------|--------------------|
| 01.    | Fundamentals of Information Technology | 100           | 40                 |
| 02.    | Introduction to Commercial Practices   | 100           | 40                 |
| 03.    | Programming Skills                     | 100           | 40                 |
| 04.    | Software Packages                      | 100           | 40                 |
| 05.    | Management Information System          | 100           | 40                 |
| 06.    | Computer Lab-I                         | 25            | 10                 |
| 07.    | Computer Lab-II                        | 25            | 10                 |
| 08.    | Project Work                           | 50            | 20                 |
|        |  | 600           | 240                |

**PRACTICAL :**

- Computer Lab-I :** The Computer Lab-I is based on the paper-III. The students should perform at least 20 practicals.
- Computer Lab-II :** The Computer Lab-II is based on the paper-IV. The students should perform at least 20 practicals.

Practical Examination will be of 25 marks each. The distribution of marks shall be as under :

|    |                             |                   |
|----|-----------------------------|-------------------|
| 1. | Practical Record            | : 05 Marks        |
| 2. | Program 1 with execution    | : 10 Marks        |
| 3. | Program 2 without execution | : 05 Marks        |
| 4. | Viva                        | : 05 Marks        |
|    | <b>Total...</b>             | <b>: 25 Marks</b> |

- NOTES :
- Minimum aggregate marks for passing in the examination shall be 50%.
  - The exemption in theory to the unsuccessful examinees shall be granted on obtaining 50% marks in theory paper.
  - Practical/Project examination shall be conducted by the Internal Examiner along with External Examiner appointed by the University.

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**ORDINANCE NO . 4 of 2015**

**Examinations leading to the Degree of Bachelor of Commerce (वाणिज्य स्नातक)  
(Amendment) Ordinance, 2015**

Whereas it is expedient to further amend an Ordinance in respect of Examinations leading to the Degree of Bachelor of Commerce (वाणिज्य स्नातक), Ordinance No. 147 for the purposes, hereinafter appearing, the Management Council is hereby pleased to make the following Ordinance.

- This Ordinance may be called “Examinations leading to the Degree of Bachelor of Commerce (वाणिज्य स्नातक) (Amendment) Ordinance, 2015.
- This Ordinance shall come into force from the date of its approval by the Management Council.
- In Para 3 of the original Ordinance No.147 in respect of Examinations leading to the Degree of Bachelor of Commerce (वाणिज्य स्नातक) (hereinafter referred to as the main Ordinance) the words “Academic Council” appearing in last be substituted by the words “Board of Examinations”.

4. The clauses (ii), (iii) & (iv) appearing under sub Para (A) (i) of Para 4 be deleted and the following Para be added.

“OR

Minimum two years vocational courses (After 10<sup>th</sup> examination) of Maharashtra State Board of Vocational Education Examinations, Mumbai.”

5. The matter appearing under the heading of Para 9 (A) and before the Para 9 (B) be substituted by the following matter-

- 1) Languages :
  - i) English
  - ii) Any one of the languages as per syllabus.
- 2) Commerce Discipline :
  - i) Business Economics
  - ii) Financial Accounting
  - iii) Principles of Business Management
  - iv) Computer Fundamentals & Operating System.

6. The **matter** appearing under the heading of Para 9 (B) and before the Para 9 (C) be substituted by the following matter-

- 1) Languages :
  - i) English
  - ii) Any one of the languages as per syllabus.
- 2) Commerce Discipline :
  - i) Corporate Accounting
  - ii) Business Mathematics and Statistics
  - iii) Income Tax & Auditing
  - iv) Money & Financial System
  - v) Information Technology, and Business Data Processing .

Provided that every examinee shall be examined in the language as has been offered for the B.Com. Part-I examination.

7. The **matter** appearing under the heading of Para 9 (C) and before the Para 10 (A) be substituted by the following matter-

- 1) Languages :
  - i) English
  - ii) Any one of the languages as per syllabus.
- 2) Commerce Discipline :
  - i) Cost & Management Accounting
  - ii) Business Environment
  - iii) Business Regulatory Framework & Company Law
  - iv) Any One Combination from the following-
    - I)
      - i. Agricultural Management
      - ii. Co-operative Management
    - II)
      - i) Principles of Marketing
      - ii) International Marketing
    - III)
      - i) Fundamentals of Insurance
      - ii) Indian Banking System
    - IV)
      - i) Internet and World Wide Web
      - ii. Essential of E-Commerce
    - V)
      - i. Programming with V.B.Net & Oracle
      - ii. Business Accounting with Computer Applications.
    - VI)
      - i. ERP, MIS & DSS
      - ii. Business with WWW

Provided that every examinee shall be examined in the language as has been offered for the B.Com. Part-II examination.

8. Under the sub clause (B) of Para 10 the following sub clause be added-  
“(C) The medium of instructions and examination for practical of all the Computer papers shall be English only.

9. The existing Para 11 be substituted by the following Para.  
“The maximum marks which each subject carries and the minimum marks which an examinee must obtain in order to pass the B.Com. Part-I (वाणिज्य स्नातक भाग-१ ) or the B.Com.Part-II (वाणिज्य स्नातक भाग-२ ) or the B.Com. Final (वाणिज्य स्नातक अन्त्य ) examination as the case may be , shall be as indicated in Appendices “A” “B” and ‘C” respectively appended to the related regulation.
10. The following Sub Para appearing between Para 12(b) and (c) be deleted.  
“Provided that the division of a candidate who has passed the B.Com. Final (वाणिज्य स्नातक अन्त्य) Examination after passing the Intermediate Examination of the University or the Intermediate Commerce or the B.Com. Part-I (वाणिज्य स्नातक भाग-१ ) Examination of any other University shall be declared on the basis of the aggregate of marks obtained by him in the qualifying Examination calculated in proportion to the total marks allotted to the B.Com.Part-I (वाणिज्य स्नातक भाग-१) and the marks of the B.Com.Part-II (वाणिज्य स्नातक भाग-२ ) and of the B.Com. Final (वाणिज्य स्नातक अन्त्य) Examinations taken together.”
11. In Para 16- the word & figure “Ordinance 2001” appearing after the words and figure “Statute No.18” and before the words and figure “and of Ordinance No.10” be deleted
12. The Appendices A, B & C appended with the main Ordinance be deleted.

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**ORDINANCE NO. 5 of 2015**

**Examinations leading to the Post Graduate Diploma in Import and Export Management  
(One Year Semester Pattern) Ordinance, 2015.**

WHEREAS, it is expedient to make an Ordinance in respect of Examinations leading to the Post Graduate Diploma in Import and Export Management (One Year Semester Pattern) in the faculty of Commerce, for the purposes hereinafter appearing, the Management Council is hereby pleased to make the following Ordinance.

1. This Ordinance may be called, “Examinations leading to the Post Graduate Diploma in Import and Export Management (One Year Semester Pattern) Ordinance,2015.”
2. This Ordinance shall come into force with effect from the date of its approval by the Management Council.
3. Following shall be the Examinations leading to the –
  - i) Post Graduate Diploma in Import and Export Management, Semester-I Examination..
  - ii) Post Graduate Diploma in Import and Export Management, Semester-II Examination.
4. Duration of each of the above semester shall be six months with an examination at the end of each semester.
5.
  - i) The examinations specified in paragraph 3 shall be held twice a year at such places and on such dates as may be appointed by the Board of Examinations.
  - ii) Main examination of Semester-I shall be held in Winter and supplementary Examination in Summer.
  - iii) Main examination of Semester-II shall be held in Summer and supplementary Examination in Winter.
6. Subject to his/her compliance with the provision of this Ordinance and of any other Ordinances in force from time to time the following candidates shall be eligible for admission to Post Graduate Diploma in Import and Export Management (Semester Pattern) (One Year Course) Examinations namely-

Bachelor’s degree of this University in any faculty or of any other Statutory University whose Degree is recognized as equivalent thereto by Sant Gadge Baba Amravati University.
7. Subject to his/her compliance with the provisions of this Ordinance and of any other Ordinance (pertaining to examination in general) in force from time to time , the applicant for admission to examination at the end of course of study of a particular semester shall be eligible to appear at it, if he/she satisfied the conditions in the table and the provision there under :-

TABLE

| Sr. No. | Name of the Exam.                                   | The student should have completed the term satisfactorily | The Student should have passed following Examination |
|---------|---|---|--|
| 1       | Diploma in Import and Export Management Semester-I  | Semester – I  | As indicated in para 6                               |
| 2       | Diploma in Import and Export Management Semester-II | Semester – II   | ----   |

8. Without prejudice to the other provisions of Ordinance No.6 relating to the examinations in general, the provisions of paragraphs 5,8,10,27 and 32 of the said ordinance shall apply to every collegiate candidates.
9. The medium of instruction and examination for the course shall be English only and the scope of the subjects shall be as indicated in the syllabus.
10. The fees for the examinations shall be as prescribed by the University from time to time.
11. An applicant for the examination prosecuting a regular course of study to the P.G. Diploma course shall not seek admission to any other academic courses in this or any other University.
12. The Sessional/Internal marks shall be awarded by the Head of the College/Department in consultation with the teachers as per the scheme provided under the scheme of examinations of the respective course.
13. The scope of papers and detail scheme of examinations and teaching workload for theory and Project shall be as indicated in Appendix-A.
14. An examinees who will unsuccessful at the examinations shall be eligible for admission to the examinations on payment of a fresh fee prescribed for the examinations together with an ex-student fee shall be as per Ordinance No.12, and on compliance with the conditions of the Ordinance in force from time to time.
15. An examinee who has failed at the Sessional /Project examinations only shall be required to register himself afresh for doing the Sessional/Project work again in the College/Department concerned in the subject or subjects in which he so failed, on payment of a fresh examination fee shall be as per Ordinance No.12. The Head of the Department/College, shall, on being satisfied about the completion of the Sessional/Project of such a candidate, send the fresh Sessional/Project marks to the University and these fresh Sessional/Project marks shall be taken into consideration for computing his result at the examination.
16. Successful examinees obtaining 60% or more marks in the aggregate at the examination shall be placed in the First Division and those obtaining less than 60% but not less than 50% in the second division.
17. The provisions of Ordinance No.18 of 2001 shall be applicable to the examinees of this course.
18. No persons shall be admitted to this examinations, if he has already passed the same examination or an equivalent examination of any other Statutory University.
19. The names of examinees passing the examination as a whole in the minimum prescribed period and obtaining the prescribed number of places in the First or Second Division shall be arranged in Order of Merit as provided in the Examinations in General Ordinance No.6.

Provided that the Merit lists only be published for Summer Examination.

20. A successful examinees shall receive a .Diploma in the prescribed form, signed by the Vice-Chancellor.

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Appendix-A

**SCHEME OF EXAMINATION  
P. G. DIPLOMA IN IMPORT AND EXPORT MANAGEMENT  
SEMESTER-I**

| Sr.No.    | Name of the Paper        | Duration of Exam. in Hours | Theory/ Sessional   | Max. Marks | Minimum Pass Marks | Teaching Workload Per Week |
|-----------|--------------------------|----------------------------|---------------------|------------|--------------------|----------------------------|
| Paper-I   | Principles of Management | 3                          | Theory<br>Sessional | 80<br>20   | 40<br>10           | 4                          |
| Paper-II  | Marketing Management     | 3                          | Theory<br>Sessional | 80<br>20   | 40<br>10           | 4                          |
| Paper-III | Import Export Management | 3                          | Theory<br>Sessional | 80<br>20   | 40<br>10           | 4                          |
| Paper-IV  | E-Commerce               | 3                          | Theory<br>Sessional | 80<br>20   | 40<br>10           | 4                          |

**SEMESTER-II**

| Sr.No.    | Name of the Paper        | Duration of Exam. in Hours | Theory/ Sessional   | Max. Marks | Minimum Pass Marks | Teaching Workload Per Week |
|-----------|--------------------------|----------------------------|---------------------|------------|--------------------|----------------------------|
| Paper-I   | Export Import Procedures | 3                          | Theory<br>Sessional | 80<br>20   | 40<br>10           | 4                          |
| Paper-II  | Export Marketing         | 3                          | Theory<br>Sessional | 80<br>20   | 40<br>10           | 4                          |
| Paper-III | International Business   | 3                          | Theory<br>Sessional | 80<br>20   | 40<br>10           | 4                          |
| Paper-IV  | Project Report           | -                          | -                   | 100        | 50                 | 4                          |

**Scheme for Internal/Sessional Marks  
(For 20 Marks)**

|    |                                     |   |                 |
|----|-------------------------------------|---|-----------------|
| 1. | Two Class Room Tests (5 Marks each) | – | 10 Marks        |
| 2. | Home Assignment                     | – | 05 Marks        |
| 3. | Seminar                             | – | <u>05 Marks</u> |
|    | Total                               | – | 20 Marks        |

**Scheme for Project Report**

Every student will have to complete the project report at the end of Semester-II and submit its report to the Director/Principal of the Institute/College under the guidance of faculty member, who will act as the supervisor for the project. The total marks for project report shall be 100. Evaluation of the project will be based upon average of marks awarded independently by both internal and external examiners that will be as follows.

Project evaluation 70 marks and project viva 30 marks. A candidate must acquire minimum 50 marks in the project for passing in the project report.

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**ORDINANCE NO. 6 of 2015**

**Examinations leading to the Degree of Bachelor of Business Administration (व्यवसाय प्रशासन स्नातक) (Amendment) Ordinance, 2015.**

Whereas, it is expedient to further amend an Ordinance in respect of Examinations leading to the Degree of Bachelor of Business Administration (व्यवसाय प्रशासन स्नातक) Ordinance, 1999 i.e. Ordinance No. 6 of 1999 for the purposes hereinafter appearing, the Management Council is hereby pleased to make the following Ordinance.

1. This Ordinance may be called “Examinations leading to the Degree of Bachelor of Business Administration (व्यवसाय प्रशासन स्नातक), (Amendment) Ordinance, 2015.”
2. This Ordinance shall come into force with effect from the date of its approval by the Management Council.
3. The clause (A) of Para 5 of an original Ordinance No. 6 of 1999 relating to Examinations leading to the Degree of Bachelor of Business Administration (व्यवसाय प्रशासन स्नातक) be replaced as under :-

“The students shall have passed the 12<sup>th</sup> Standard (HSC) Examination in any stream.

OR

The students shall have passed the 3 Years Polytechnic Diploma course of the Maharashtra State Board of Technical Education, Mumbai.

OR

Minimum two years vocational courses (After 10<sup>th</sup> examination) of Maharashtra State Board of Vocational Education Examinations, Mumbai.

OR

Any other examination recognised as equivalent thereto; in such subjects and with such standards of attainments as may be prescribed.”

4. The following new para be added under the Para No.12,

“12(A). The medium of instructions and examination for practical of all the computer papers shall be English.”

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**ORDINANCE NO. 7 of 2015**

**Examinations leading to the Diploma in-(i) Financial Management (आर्थिक प्रबंध पदविका) (ii) Industrial Relations and Personnel Management (औद्योगिक संबंध व व्यक्तिगत प्रबंध पदविका) (iii) Marketing Management (विपणन प्रबंध पदविका) (iv) Taxation ( कर निर्धारण पदविका) (v) Office Management ( कार्यालय प्रबंध पदविका) (vi) Farm Management (शेती प्रबंध पदविका) (vii) Cost and Management Accountancy (परिव्यय आणि व्यवस्थापन लेखे पदविका) (viii) Advanced Banking and Finance (उच्च अधिकोषण आणि वित्त पदविका) (ix) Export and Import Management (आयात आणि निर्यात प्रबंध पदविका) (x) Public Relations (जनसंपर्क पदविका), and (xi) Actuarial Science (Amendment) Ordinance, 2015.**

Whereas, it is expedient to further amend an Ordinance in respect of Examinations leading to the Diploma in- (i) Financial Management (आर्थिक प्रबंध पदविका) (ii) Industrial Relations and Personnel Management (औद्योगिक संबंध व व्यक्तीगत प्रबंध पदविका) (iii)Marketing Management (विपनन प्रबंध पदविका) (iv) Taxation ( कर निर्धारण पदविका) (v) Office Management ( कार्यालय प्रबंध पदविका) (vi) Farm Management (शेती प्रबंध पदविका) (vii)Cost and Management Accountancy (परिव्यय आणि व्यवस्थापन लेखे पदविका) (viii)Advanced Banking and Finance (उच्च अधिकोषण आणि वित्त पदविका) (ix) Export and Import Management (आयात आणि निर्यात प्रबंध पदविका) (x) Public Relations (जनसंपर्क पदविका), and (xi) Actuarial Science i.e. Original Ordinance No.156 for the purposes hereinafter appearing, the Management Council is hereby pleased to make the following Ordinance.

1. This Ordinance may be called “Examinations leading to the Diploma in-(i) Financial Management (आर्थिक प्रबंध पदविका) (ii) Industrial Relations and Personnel Management (औद्योगिक संबंध व व्यक्तीगत प्रबंध पदविका) (iii)Marketing Management (विपनन प्रबंध पदविका) (iv) Taxation ( कर निर्धारण पदविका) (v) Office Management ( कार्यालय प्रबंध पदविका) (vi) Farm Management (शेती प्रबंध पदविका) (vii)Cost and Management Accountancy (परिव्यय आणि व्यवस्थापन लेखे पदविका) (viii)Advanced Banking and Finance (उच्च अधिकोषण आणि वित्त पदविका) (ix) Export and Import Management (आयात आणि निर्यात प्रबंध पदविका) (x) Public Relations (जनसंपर्क पदविका), and (xi) Actuarial Science (Amendment) Ordinance, 2015.”
2. This Ordinance shall come into force with effect from the date of it’s approval by the Management Council.
3. In the title of an Ordinance relating to Examinations leading to the Diploma in-(i) Financial Management (आर्थिक प्रबंध पदविका) (ii) Industrial Relations and Personnel Management (औद्योगिक संबंध व व्यक्तीगत प्रबंध पदविका) (iii)Marketing Management (विपनन प्रबंध पदविका) (iv) Taxation ( कर निर्धारण पदविका) (v) Office Management ( कार्यालय प्रबंध पदविका) (vi) Farm Management (शेती प्रबंध पदविका) (vii)Cost and Management Accountancy (परिव्यय आणि व्यवस्थापन लेखे पदविका) (viii)Advanced Banking and Finance (उच्च अधिकोषण आणि वित्त पदविका) (ix) Export and Import Management (आयात आणि निर्यात प्रबंध पदविका) (x) Public Relations (जनसंपर्क पदविका), and (xi) Actuarial Science i.e. Original Ordinance No.156 (hereinafter referred to as the main Ordinance).
  - (i) the sign and word “,and” appearing in the content against clause (x) be deleted.
  - (ii) clause “(xii) and (xiii)” be added under the existing clause (xi) as mentioned below :-  
“(xii) Banking and Insurance, and  
(xiii) Business Administration.”
4. In Para 1 of the main Ordinance,
  - (i) the word “and” appearing after the words “Public Relations” and before the sign and figure “,(xi)” be deleted.
  - (ii) after the title “(xi) Actuarial Science” and before the words “shall be” the words, sign, and figures “, (xii) Banking and Insurance, and (xiii) Business Administration” be added.
  - (iii) In Para 6(i) in the main Ordinance No. 156 the “.” be deleted and ‘Except Marketing Management comprising of six papers be added.
5. In Appendix-‘A’ appended with the main Ordinance,
  - (i) the sign and word “,and” appearing in the content against clause “(ix)” be deleted.
  - (ii) Clauses “(xi) and (xii)” be added under the existing clause (x) as mentioned below :-  
“(xi) Banking and Insurance, and  
(xii) Business Administration.”

**ORDINANCE NO. 8 of 2015**

**Examinations leading to the Degree of (वाणिज्य पारगंत) Master of Commerce (Two year Semester Pattern course) (Amendment) Ordinance, 2015.**

Whereas, it is expedient further to amend an Ordinance in respect of Examinations leading to the Degree of (वाणिज्य पारगंत) Master of Commerce (Two year Semester Pattern course) Ordinance, 2003 i.e. Ordinance No. 19 of 2003 for the purposes hereinafter appearing, the Management Council is hereby pleased to make the following Ordinance.

1. This Ordinance may be called “Examinations leading to the Degree of (वाणिज्य पारगंत) Master of Commerce ( Two year Semester Pattern course) (Amendment) Ordinance, 2015.
2. This Ordinance shall come into force from the date of its approval by the Management Council.
3. Sub para (i) of 3(A) (II) of an Ordinance relating to Examinations leading to the Degree of (वाणिज्य पारगंत) Master of Commerce (Two year Semester Pattern course) Ordinance, 2003 i.e. Ordinance No.19 of 2003 (hereinafter referred to as the main Ordinance), be substituted by the following :-
  - (i) been admitted to the degree of Bachelor of Commerce (B.Com), and Bachelor of Business Administration (B.B.A.) of the University or of any other Statutory University.
4. Under Para 4 of the main Ordinance the following proviso be added-  
 “Provided that the medium of instructions and examinations for practical of all the Computer papers shall be English only.”
5. (i) In Para 6(C) of the main Ordinance, the paper title under the Semester – III 1) “Elements of Co-Operation” be substituted by the title “Research Methodology”.  
 (ii) In Para 6(D) of the main Ordinance, the paper title under the Semester – IV 2)II. MC2.72 “Marketing Research” be substituted by the title “Co-Operative Management”.
6. In Para 7 of the main Ordinance, the existing eligibility table appearing under the Para be substituted by the following table.

**Eligibility Table**

| Sr. No. | Name of Exam.       | The Students should have completed the term satisfactorily | The Students should have passed                    |
|---------|---------------------|--|--|
| 1       | 2                   | 3  | 4  |
| 1.      | M.Com. Semester-I   | M.Com. Semester-I  | Qualifying Examination                             |
| 2.      | M.Com. Semester-II  | M.Com. Semester-II   | -----  |
| 3.      | M.Com. Semester-III | M.Com. Semester-III  | 2/3 Papers of M.Com.Semester-I & II taken together |
| 4.      | M.Com. Semester-IV  | M.Com. Semester-IV   | M.Com. Semester-I Examination.                     |

7. Para 14 of the main Ordinance, be substituted by the following para.  
 “A Person who desire to improve the division obtained by him/her at the M.Com. Examination of this University, shall be eligible for improvement of division under the Provisions of Ordinance No. 6 of 2008.”
8. In Appendix-A, B, C & D appended with the main ordinance the following corrections be made as given below.
  - (a) In Appendix – A  
the figure “5” appearing under the column ‘periods per week’ and against the paper ‘M.Com. 102’ be substituted by the figure “4”.
  - (b) In Appendix – B  
the figure “5” appearing under the column ‘periods per week’ and against the paper ‘M.Com. 202’ be substituted by the figure “4”.
  - (c) In Appendix – C
    - (i) the paper title of M.Com. 301 “Elements of Co-Operations” be substituted by the title “Research Methodology”
    - (ii) the figure “4” appearing under the column ‘periods per week’ and against the paper ‘ M.Com. 302’ be substituted by the figure “5”.
    - (iii) the figure “4” appearing under the column ‘periods per week’ and against the paper ‘M.Com. 303’ be substituted by the figure “5”.
  - (d) In Appendix – D  
the paper title M.Com. 402 – B(2) “Marketing Research” be substituted by the title “Co-Operative Management”