

क्रमांक : 142/2004

दिनांक : 5.11.2004

परिपत्रक

विषय: अमरावती विद्यापीठाच्या संलग्नित महाविद्यालय व शैक्षणिक विभागांना परिषदा / कार्यशाळा / चर्चासत्र/परिसंवाद आयोजनाकरिता विद्यापीठ साधारण निधी मधुन आर्थिक सहाय्य मिळण्याबाबत

विद्यापीठाशी संलग्नित महाविद्यालयामध्ये व अमरावती विद्यापीठाच्या सर्व शैक्षणिक विभागामध्ये आयोजित करण्यात येत असलेल्या परिषदा / कार्यशाळा / चर्चासत्र/परिसंवाद आयोजनाकरिता विद्यापीठाच्या साधारण निधी मधुन आर्थिक सहाय्य मंजूर करण्याबाबत विद्यापीठाच्या व्यवस्थापन परिषदेने दि. १३.६.१९९७ रोजी झालेल्या सभेमध्ये बाळ क्र.१५८ अन्वये मान्यता प्रदान केली आहे. व त्यानुषंगाने विद्यापीठाशी संलग्नित महाविद्यालय व शैक्षणिक विभागांना पत्र क्र. अवि/७-ड/०५/३९५/९७, दि.१६.८.२.९७ अन्वये कळविण्यात आले आहे. सदर पत्रासोबत याबाबतचे नियम, शर्ती व आवेदनपत्राचा नमुना देखिल पाठविण्यात आला आहे.

वरील अनुदानाची शिफारस करण्यासंदर्भात गठीत समिती क्र. ८/२००१ च्या शिफारसीनुसार व्यवस्थापन परिषदेच्या दि.२८.९.२००४ च्या विषय क्र. ३७४ अन्वये खालील प्रमाणे ठराव पारित केला आहे.

“विद्यापीठाच्या साधारण निधीमधुन परिषदा/चर्चासत्र/परिसंवाद आयोजनाकरिता अर्थसहाय्याची मागणी करण्याकरिता महाविद्यालय तसेच विद्यापीठाच्या शैक्षणिक विभागांनी अर्ज सादर करण्याच्या दोन तारखा निश्चित करून, त्या ३१ ऑगस्ट व ३१ डिसेंबर राहिल,”

अनुदान मागणी करीता सादर करावयाच्या नियम, शर्ती व विहित प्रपत्राची प्रत या परिपत्रका सोबत जोडण्यात येत आहे.

संलग्नित महाविद्यालय तसेच शैक्षणिक विभागांनी विद्यापीठ साधारण निधीमधुन अर्थसहाय्याची मागणी करीत असतांना नियमाच्या तरतुदी अंतर्गत विहित प्रपत्रामध्ये व निश्चित केलेल्या तारखापुरती विद्यापीठाकडे अर्ज सादर केल्यास त्याचा विचार करण्यात येईल.

Sd/-
(Dr. P. S. Narkhede)
Registrar,
Amravati University

AMRAVATI UNIVERSITY AMRAVATI

Recommendation of committee No. 5/1995 of Management Council regarding Recognition to the conferences/Seminars/Workshops/Symposia etc. and norms for granting Financial Assistance by the University.

A) NORMS FOR GRANTING RECOGNITION TO CONFERENCE/SEMINARS/WORKSHOP/ SYMPOSIA FOR SANCTIONING TA/DA AND DUTY LEAVE:

1. The Academic benefit of the Teachers/Participants/Students at large shall be the basic consideration for granting recognition .
2. Any conferences/Seminars/Workshops/Symposia organised by an affiliated colleges / University Department or Any Registered Teachers Organisation within the Jurisdiction of this University shall be recognised as an academic conference/Seminar/Workshop/Symposia

B) NORMS FOR GRANTING FINANCIAL ASSISTANCE FROM UNIVERSITY FUND :

1. For giving Financial Assistance the organisation should be a registered body and recognised by the University or the academic activity should be conducted by the affiliated colleges or by University Department and should be related to the subject taught in the Affiliated College/University Department
2. University financial assistance shall be granted to the organisation (As stated above) not more than ones in a financial year either or holding conference/Seminar/Workshop/Symposia in the same sequence.
3. The preference for granting financial assistance shall be given to conference having wider participation over conference /Seminar/ Workshop /Symposia in the same sequence.
4. The preference shall be given in the following order for the organising conference /Seminar/Workshop/Symposia
 1. National Level
 2. State Level
 3. Regional Level
 4. University Level

C) The Quantum of financial assistance to be granted for organising a conferences/Seminars/Workshops/Symposia by an affiliated college teacher organisation affiliated colleges etc. shall be :-

- | | |
|-------------------------------|-------------|
| 1. University /Regional Level | Rs. 2,500/- |
| 2. State Level | Rs. 5,000/- |
| 3. National Level | Rs.10,000/- |

The financial assistance shall be available only once in a particular financial year for organising any academic activity mentioned above. Application in the proforma as per appendix "A" shall be submitted by respective organisers in duplicate well in advance.

D) Norms for sanctioning Financial Assistance From University Funds To The University Department For Organising Conference /Seminar /Workshop / Symposia.

1. The Conference/ Seminar /Workshop / Symposia conducted by University Department on all india basis shall be given first preference.
2. The Conference etc. conducted by the University Department for teachers in the affiliated college of the University be given next preference .
3. Regarding granting financial assistance to the University departments for arranging academic activities from the UGC unassigned grants, the guidelines prescribed by the UGC from time to time shall followed.
4. The Allocation from University fund will form the core money for the above mentioned academic activities. The Department proposing seminars, Conferences etc. at all India level should try to get funds from State and National funding agencies such as UGC/DST/CSIR etc,
5. The University Departments organising Conferences / Seminar / Workshops should arrange their programmes in such a manner that Hostels are available for accommodating the participants. Such conferences/ Seminar / Workshop/ Symposia should be normally organised during the winter or summer vacation.
6. Conferences/ Seminars/Workshops/ Symposiums/ Shall be considered as recognised academic activities for the purpose of sanctioning duty leave and TA/DA to the teachers of affiliated colleges/University Departments.

Proposals for organising such conferences/ Seminars/ Workshops /Symposia shall be submitted upto 31st August or every Year in the prescribed proforma appended as Appendix "B"

The proposals submitted by the affiliated colleges/University Departments in the prescribed proforma shall placed before the committee which will consider such proposals and make recommendations to the Management Council of the University regarding financial assistance. The Committee shall be appointed by the Management Council comprising of following members.

The Constitution of the Committee shall be as under.

- | | |
|--|----------------------|
| (1) Three members of the Management Council nominated by the Management Council out which one shall be nominated as Chairman | Member |
| (2) One Head of the University Department nominated by the Vice-Chancellor | Member |
| (3) Director of Board of College and University Department | Member/
Secretary |

Sd/-
Chairman

Appendix - A

Amravati University, Amravati

APPLICATION FOR RECOGNITION AND FINACIAL ASSISTANCE FOR ORGANISING CONFERENCE/SEMINAR/WORKSHOP/SYMPOSIA

(Information neatly typed with supporting documents be submitted in six copies)

1. Name of the College/
Organisation _____

2. Address of the College /
Organisation. _____

3. Whether the organisation is
Recognised by the University Yes/No
- If Yes, Notification No. & date,
 (Copy to be enclosed)
4. Name of the Principal/Organising
Secretary/Convener _____

5. Academic Programme to be
organised (Conf./Seminar/
Workshop/ Symposia etc.) _____

6. Subject _____
7. Probable dates of the From _____ to _____
Organisation
8. Status of Conference/Seminar/
Workshop/Symposia
(National / State/Regional /
University level) _____

9. Scope and area to be Covered _____

10. Expected No. of Participants _____
 a. From University Department _____
 b. From affiliated Colleges _____
 c. From other University area _____
 d. Others _____
11. Co-sponsors (if any) _____

12. BUDGET
 - A. Anticipated Receipts
 - i) Registration fee from
participants _____
 - ii) Sponsors Contribution _____
 Name _____ Amount _____
 Name _____ Amount _____
 - iii) From Advertisement _____
 - iv) From other sources(if any) _____

Total Anticipated Receipts _____

B. Tentative Expenditure

- i) T.A./D.A. to Resource persons and special invitees _____
 - ii) Honorarium to Resource persons _____
 - iii) Organisational expenses _____
 - iv) Stationary & Postage _____
 - v) Conference Material _____
 - vi) Hospitality Expenses _____
 - vii) Miscellaneous Expenses _____
- Total expenditure (Expected) _____

13. Financial assistance asked from the University _____

14. Information such as i) Constitution of the organisation (ii) Academic activities arranged by the organisation so far, (iii) List of office bearers, (iv) Details of the proposed Conference / Seminar / Workshop / Symposia to be conducted (information brochures if any) may be sent alongwith the application for consideration of the University.

Place :
Date :

Signature
Designation

Forwarding Remarks of the Head of the Institution/ Organisation

Place :
Date:

Signature
Designation

Recommendation of the Committee

1. In considering the information supplied with the application the committee recommends / do not recommend to grant recognition to the conference / seminar/ workshop/ symposia as an Academic activity for the reasons given below:-

2. The committee recommends to grant financial assistance of Rs. _____ (In words) (_____) from the University fund for organisation of the above academic activity.

Place
Date

Director
BCUD

Chairman

Appendix-B

AMRAYATI UNIVERSITY, AMRAYATI

APPLICATION FOR FINANCIAL ASSISTANCE FOR THE
ORGANISING CONFERENCE / SEMINAR / WORKSHOP /
SYMPLIA ETC. TO BE SUBMITTED BY THE UNIVERSITY
POST GRADUATE DEPARTMENT

(Information neatly typed with supporting documents be submitted in six copies)

1. Name of the University Post Graduate Department _____
2. Name of the Convener _____
3. Academic Programme to be organised (Conf./semin./workshop/Symposia etc. _____
4. Subject _____
5. Probable dates of organisation from _____ to _____
6. Status of conference/ Seminar National /State/Regional/University level
Workshop/symposia
7. Scope and area to covered _____
8. Expected No. of Participants
a. From University Faculty _____
b. From affiliated Colleges _____
c. From other University Area _____
d. Others _____
9. Co-ordinating Department. organisation (if any) _____
10. Co-sponsors (if any) _____

11. BUDGET

i) Registration fee from participants _____

ii) Sponsors Contribution

Name _____	Amount _____
Name _____	Amount _____

iii) From Advertisement _____

iv) From other Sources (if any) _____

Total Receipts (anticipated) _____

B. **Tentative Expenditure :-**

- i) T.A./D.A. for Resource persons and special invitees _____
- ii) Honorarium to Resource persons. _____
- iii) Organisational Expenses _____
- iv) Stationary & postage _____
- v) Conference Material _____
- vi) Refreshment (Breakfast, Lunch Dinner Tea etc.) _____
- vii) Lodging & Boarding _____
- viii) Miscellaneous _____

Total Expenditure (expected) _____

12. Financial assistance asked for

- a. From University fund _____
- b. From UGC Unassigned fund _____

13. any other information which would be useful to the committee _____

Date : _____ Signatures of the Convenor

Forwarding Remarks of the Head of The Department.

Place _____
Date : _____ Signature of H.O.D.

Recommendation of the Committee

1. The committee recommends to grant financial assistance for organisations of the above academic activity as given below:

- 1. From University Funds Rs. _____
- 2. From UGC Unassigned Rs. _____
- Total _____

Place _____ Director _____
Date _____ BCUD _____ Chairman

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